

# City of Seward - Council Calendar

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Council Calendars are released every Wednesday and contain all the latest information on meeting results, agendas, public hearings, upcoming meetings & work sessions, and vacancies on the boards & commissions. The last page contains QR codes to Council, P&Z, PACAB, and Historic Preservation meeting information and other links to help you stay informed on your local government!

**This edition is for Wednesday, November 20, 2024**

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**City Council Meeting**  
**Monday, November 25, 2024 at 7:00 p.m.**  
**City Council Chambers**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZEN COMMENTS ON ANY SUBJECT EXCEPT THOSE ITEMS SCHEDULED FOR PUBLIC HEARING
5. APPROVAL OF AGENDA AND CONSENT AGENDA
6. SPECIAL ORDERS, PRESENTATIONS, AND REPORTS
  - A. Proclamations and Awards
    - 1) Proclamation for the Seward High School Girls Cross Country Team
  - B. City Manager Report
  - C. City Clerk Report – None
  - D. City Attorney Report – None
  - E. Other Reports and Announcements – None
  - F. Presentations – None
7. CONSENT AGENDA (*also marked with an asterisk \**)
  - A. Minutes of Preceding Meeting
    - 1)\* Approval of the November 12, 2024 City Council Meeting Minutes
  - B. Introduction of Ordinances – None
  - C. Resolutions
    - 1)\* **Resolution 2024-066:** Approving the Agreement with Robertson, Monagle & Eastaugh LLC, for Federal Lobbying Services from January 1, 2025 through December 31, 2026 for \$96,000 Annually
    - 2)\* **Resolution 2024-067:** Authorizing the City Manager to Purchase a 2024 Ford Bronco Sport for the Electric Department for Meter Reading and Customer Support Functions in the Amount of \$30,710
    - 3)\* **Resolution 2024-068:** Authorizing the City Manager to Accept the Proposal from Marine Systems, Inc to Perform an Inspection and Make Recommendations for Maintenance on the City's Six Diesel Generators for \$37,218.50 and Appropriating Funds
  - D. Other Items
    - 1)\* No grounds for protest to the renewal of the liquor license for Chinooks Waterfront
8. PUBLIC HEARINGS
  - A. Ordinances for Enactment – None
  - B. Resolutions Requiring Public Hearing
    - 1) **Resolution 2024-059:** Adopting the City of Seward 2025 and 2026 Operating Budget and Setting the Mill Rate  
*This resolution had its first public hearing on November 12, 2024. The second public hearing will be held tonight. The final approval is scheduled for December 16, 2024.*

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## 9. UNFINISHED BUSINESS

### A. Introduction of Ordinances

- 1) **Ordinance 2024-014:** Revising Seward City Code Section 5.45.015(A) Hotel/Motel Room Tax – Levy of Tax, to Increase the Hotel/Motel Tax Rate from Four Percent to Eight Percent, Effective January 1, 2025

*This item was reconsidered by Vice Mayor Osenga and will require at least a 2/3 vote to get back on the floor.*

### B. Resolutions

- 1) **Resolution 2024-060:** Accepting the Proposed Classification and Compensation Study

This item was postponed at the November 12, 2024 meeting.

- ~~2) **Resolution 2024-062:** Authorizing the City Manager to Enter into an Agreement with the Boys & Girls Club of the Kenai Peninsula in the Amount of \$170,000 and Appropriating Funds~~

*Administration has requested Resolution 2024-062 be postponed until the December 16, 2024 meeting.*

## 10. NEW BUSINESS

### A. Resolutions

- 1) **Resolution 2024-065:** Authorizing the City Manager to Establish an Additional Full-Time Paid Firefighter/EMT Position

### B. Other New Business

- 1) Discuss the Heat Loop Project and Ad Hoc Heat Loop Committee

## 11. INFORMATIONAL ITEMS AND REPORTS

### A. Boards and Commissions Minutes

- 1) Historic Preservation Commission Meeting Minutes from September 12, 2024

### B. Other Items

- 1) Upcoming City Council Meetings
  - a) Monday, December 16, 2024 at 7:00 p.m.

## 12. CITIZEN COMMENTS

## 13. COUNCIL AND ADMINISTRATION COMMENTS AND RESPONSES TO CITIZEN COMMENTS

## 14. EXECUTIVE SESSION – None

## 15. ADJOURNMENT

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### UPCOMING MEETINGS & HOLIDAYS

City Council Work Session

Monday, November 25, 2024 at 5:30 p.m.

City Council Chambers

Topic: Chamber of Commerce partnership with the City of Seward

City Council Meeting

Monday, November 25, 2024 at 7:00 p.m.

City Council Chambers

Thanksgiving Day Holiday

Thursday, November 28, 2024

City offices are closed

Day After Thanksgiving Day Holiday

Friday, November 29, 2024

City offices are closed

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## PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that the Seward City Council will conduct a public hearing on the following item of business at a regular meeting on Monday, November 25, 2024:

**Resolution 2024-059:** Adopting the City of Seward 2025 and 2026 Operating Budget and Setting the Mill Rate

*This resolution had its first public hearing on November 12, 2024. The second public hearing will be held on November 25, 2024. The final approval is scheduled for December 16, 2024.*

Essential terms and conditions of leases and all other pertinent copies of public hearing documents are available for review at City Hall.

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## BOARDS, COMMISSIONS & CITY REPRESENTATIVE VACANCIES

### PACAB (Port & Commerce Advisory Board)

The City Council is seeking applications from citizens of Seward and the surrounding area interested in serving on PACAB. There is one seat available with a term expiring in July 2026. PACAB meets on the first and third Wednesday of each month at noon. There are no PACAB meetings during the months of June, July, and August.

Application forms for each board/commission are available in the Office of the City Clerk and on the city website at [www.cityofseward.us](http://www.cityofseward.us). Completed application forms must be filed with the City Clerk. Please email [clerk@cityofseward.net](mailto:clerk@cityofseward.net) for more information.

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## CITIZEN FEEDBACK IS WELCOME

If you wish to communicate with the City Council, the Planning & Zoning Commission, the Port & Commerce Advisory Board, or the Historic Preservation Commission, send an email to [clerk@cityofseward.net](mailto:clerk@cityofseward.net) and specify which group you want to receive it. In return, you will receive an email confirmation back from the city clerk verifying your email has been forwarded as you requested. Please note that all correspondence may be subject to public record requests.

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## MORE WAYS TO STAY INFORMED

Attend meetings in person, listen on KIBH-FM 91.7 or watch the City of Seward YouTube channel live streams [City of Seward - YouTube](#)

Go to [Email Notifications | Seward, AK \(cityofseward.us\)](#) to sign up for email notifications!

For more information call the City Clerk's office (907) 224-4046 or email [clerk@cityofseward.net](mailto:clerk@cityofseward.net)

City Council materials are posted on the city website: [City Council Meeting | Seward, AK \(cityofseward.us\)](#)

City Council Meeting Page



P&Z Meeting Page



PACAB Meeting Page



HPC Meeting Page

