

City of Seward - Council Calendar

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Council Calendars are released every Wednesday and contain all the latest information on meeting results, agendas, public hearings, upcoming meetings & work sessions, and vacancies on the boards & commissions. The last page contains QR codes to Council, P&Z, PACAB, and Historic Preservation meeting information and other links to help you stay informed on your local government!

This edition is for Wednesday, November 6, 2024

PACAB Action Agenda Results from Wednesday, November 6, 2024

The October 2, 2024 PACAB Meeting Minutes were approved.

City Council Meeting Agenda Tuesday, November 12, 2024 at 7:00 p.m. City Council Chambers

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZEN COMMENTS ON ANY SUBJECT EXCEPT THOSE ITEMS SCHEDULED FOR PUBLIC HEARING
5. APPROVAL OF AGENDA AND CONSENT AGENDA
6. SPECIAL ORDERS, PRESENTATIONS, AND REPORTS
 - A. Proclamations and Awards
 - B. City Manager Report
 - C. City Clerk Report
 - D. City Attorney Report
 - E. Other Reports and Announcements
 - 1) Chamber of Commerce Report by Executive Director Sam Allen
 - F. Presentations -None
7. CONSENT AGENDA (*also marked with an asterisk **)
 - A. Minutes of Preceding Meeting
 - 1)* Approval of the October 28, 2024 City Council Meeting Minutes
 - B. Introduction of Ordinances
 - 1) ***Introduction of Ordinance 2024-014:** Revising Seward City Code Section 5.45.015(A) Hotel/Motel Room Tax – Levy of Tax, to Increase the Hotel/Motel Tax Rate from Four Percent to Eight Percent, Effective January 1, 2025
 - C. Resolutions
 - 1)* **Resolution 2024-062:** Authorizing the City Manager to Enter into an Agreement with the Boys & Girls Club of the Kenai Peninsula in the Amount of \$170,000 and Appropriating Funds
 - 2)* **Resolution 2024-063:** Authorizing the City Manager to Enter into a Service Agreement with Liftoff LLC for One-Year Renewal of the City's Microsoft 365 Licensing Subscription in the Amount of \$46,530.00
 - 3)* **Resolution 2024-064:** Authorizing the City Manager to Approve Amendment #1 to the Independent Contractor Agreement with Selena Soto for GIS Technical Services
 - D. Other Items -None

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8. PUBLIC HEARINGS
 - A. Ordinances for Enactment -None
 - B. Resolutions Requiring Public Hearing
 - 1) **Resolution 2024-059:** Adopting the City of Seward 2025 and 2026 Operating Budget and Setting the Mill Rate
This resolution will have its first public hearing tonight. The second public hearing will be held on November 25, 2024. The third public hearing and approval is scheduled for December 16, 2024.
 9. UNFINISHED BUSINESS -None
 10. NEW BUSINESS
 - A. Resolutions
 - 1) **Resolution 2024-060:** Accepting the Proposed Classification and Compensation Study
 - 2) **Resolution 2024-061:** Authorizing the City Manager to Establish a Full-Time Paid Firefighter/EMT Position in the Fire Department
 - B. Other New Business
 - 1) Discuss scheduling a work session regarding the Chamber of Commerce partnership with the City of Seward [Sponsored by Warner]
 11. INFORMATIONAL ITEMS AND REPORTS
 - A. Boards and Commissions Minutes
 - 1) PACAB Meeting Minutes from October 2, 2024
 - B. Other Items
 - 1) Upcoming City Council Meetings
 - a) Monday, November 25, 2024 at 7:00 p.m.
 12. CITIZEN COMMENTS
 13. COUNCIL AND ADMINISTRATION COMMENTS AND RESPONSES TO CITIZEN COMMENTS
 14. EXECUTIVE SESSION -None
 15. ADJOURNMENT
-

Historic Preservation Commission Meeting

Thursday, November 14, 2024

Time: Immediately following the 5:30 p.m. Work Session
City Council Chambers

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZEN COMMENTS ON ANY SUBJECT
5. APPROVAL OF AGENDA AND CONSENT AGENDA
6. SPECIAL ORDERS, PRESENTATIONS, AND REPORTS
 - A. Proclamations and Awards - None
 - B. City Administration Report
 - C. Chair Report
 - D. Other Reports and Announcements
 - 1) Report on Historic Preservation Facebook Page
 - E. Presentations -None
7. CONSENT AGENDA
 - A. Minutes of Preceding Meeting
 - 1) Approve September 12, 2024, Historic Preservation Commission Meeting Minutes
8. UNFINISHED BUSINESS - None

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9. NEW BUSINESS

A. Resolutions - None

B. Other New Business

1) Hoben Park Updates

2) Stucco Johnson Homesite Sign

3) Seward Plaque Updates

4) St. Peter's Episcopal Church Discussions

a. Booklet on Jan Van Empel

b. Preservation Plan Work Session Updates & Approval

10. INFORMATIONAL ITEMS AND REPORTS

A. Reminder of Meetings

1) HPC Regular Meeting and Work Session 2024 Schedule Wrap Up

B. Other Items

1) City Administration will work on 2024 HPC Report

11. CITIZEN COMMENTS

12. COMMISSION AND ADMINISTRATION COMMENTS AND RESPONSES TO CITIZEN COMMENTS

13. ADJOURNMENT

UPCOMING MEETINGS & HOLIDAYS

Veterans Day Holiday

Monday, November 11, 2024

City Offices Closed

City Council Meeting

Tuesday, November 12, 2024 at 7:00 p.m.

City Council Chambers

Historic Preservation Commission Work Session

Thursday, November 14, 2024 at 5:30 p.m.

City Council Chambers

Topics:

HPC 2025 Priorities

St. Peter's Episcopal Church: Preservation Plan Discussion

Historic Preservation Commission Meeting

Thursday, November 14, 2024

Time: Immediately following the Work Session

City Council Chambers

All public is welcome to attend these meetings

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PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that the Seward City Council will conduct a public hearing on the following item of business at a regular meeting on Tuesday, November 12, 2024:

Resolution 2024-059: Adopting the City of Seward 2025 and 2026 Operating Budget and Setting the Mill Rate

This resolution will have its first public hearing tonight. The second public hearing will be held on November 25, 2024. The third public hearing and approval is scheduled for December 16, 2024.

Essential terms and conditions of leases and all other pertinent copies of public hearing documents are available for review at the City Hall. The public hearing will commence at 7:00 p.m., or as soon thereafter as business permits, in the Seward City Hall, Council Chambers, 410 Adams Street, Seward. All interested persons are invited to attend the meeting and participate in the discussion; or, written comments may be sent to the City of Seward, c/o City Clerk, P.O. Box 167, Seward, AK 99664, or e-mailed to: clerk@cityofseward.net

BOARDS, COMMISSIONS & CITY REPRESENTATIVE VACANCIES

None

CITIZEN FEEDBACK IS WELCOME

If you wish to communicate with the City Council, the Planning & Zoning Commission, the Port & Commerce Advisory Board, or the Historic Preservation Commission, send an email to clerk@cityofseward.net and specify which group you want to receive it. In return, you will receive an email confirmation back from the city clerk verifying your email has been forwarded as you requested. Please note that all correspondence may be subject to public record requests.

MORE WAYS TO STAY INFORMED

Attend meetings in person, listen on KIBH-FM 91.7 or watch the City of Seward YouTube channel live streams [City of Seward - YouTube](#)

Go to [Email Notifications | Seward, AK \(cityofseward.us\)](#) to sign up for email notifications!

For more information call the City Clerk's office (907) 224-4046 or email clerk@cityofseward.net

City Council materials are posted on the city website: [City Council Meeting | Seward, AK \(cityofseward.us\)](#)

City Council Meeting Page



P&Z Meeting Page



PACAB Meeting Page



HPC Meeting Page

