

# *Seward City Council Agenda Packet*



*Photo by Kris Peck*

## *Monday, October 28, 2024*

City Council Chambers

Beginning at 7:00 p.m.

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1963 1965 2005



The City of Seward, Alaska

CITY COUNCIL MEETING AGENDA

City Council Chambers, 410 Adams Street



Please silence all cell phones and devices during the meeting

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Mayor Sue McClure	Council Member Robert Barnwell	City Manager Kat Sorensen
Vice Mayor John Osenga	Council Member Julie Crites	Deputy City Manager Jason Bickling
Council Member Randy Wells	Council Member Casie Warner	City Clerk Kris Peck
Council Member Kevin Finch		City Attorney Sam Severin

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**Monday, October 28, 2024 at 7:00 p.m.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
  - A. Swear in newly appointed council members John Osenga and Casie Warner.....5
3. ROLL CALL
4. CITIZEN COMMENTS ON ANY SUBJECT EXCEPT THOSE ITEMS SCHEDULED FOR PUBLIC HEARING *(Those who have signed in will be given the first opportunity to speak. Time is limited to 3 minutes per speaker and 36 minutes total time for this agenda item.)*
5. APPROVAL OF AGENDA AND CONSENT AGENDA *(Approval of Consent Agenda passes all routine items listed under Item 7. Consent Agenda items are not considered separately unless a council member requests an item be returned to the Regular Agenda.)*
6. SPECIAL ORDERS, PRESENTATIONS, AND REPORTS
  - A. Proclamations and Awards
    - 1) First Responders Day Proclamation.....7
    - 2) Veterans Day Proclamation.....8
  - B. City Manager Report.....9
  - C. City Clerk Report.....17
  - D. City Attorney Report -None
  - E. Other Reports and Announcements
  - F. Presentations
    - 1) Senior Center Presentation by Dana Paperman
7. CONSENT AGENDA *(also marked with an asterisk \*)*
  - A. Minutes of Preceding Meeting
    - 1)\* Approval of the October 14, 2024 City Council Meeting Minutes.....18

B. Introduction of Ordinances -None	
C. Resolutions	
1)* <b>Resolution 2024-057:</b> Authorizing the City Manager to Purchase a Chevrolet Silverado 2500 for \$51,897.50 with 10% Contingency and Appropriating Funds.....	24
2)* <b>Resolution 2024-058:</b> Adopting the City of Seward 2025 Legislative Priorities and Congressionally Designated Spending List.....	39
D. Other Items	
1) *Appoint Alec Branson as the City Representative to the Cook Inlet Aquaculture Association with a term set to expire May 2027.....	45
2) *No grounds for protest to the renewal of the liquor license for the Firebrand BBQ.....	46
8. PUBLIC HEARINGS -None	
9. UNFINISHED BUSINESS -None	
10. NEW BUSINESS	
A. Resolutions – None	
B. Other New Business	
1) Nominate, elect, and swear in a council member as Vice Mayor with a term set to expire October 2025.....	51
2) Discuss changing the December 9, 2024 Council Meeting date to December 16, 2024.....	52
3) Discuss attendance at the Alaska Municipal League conference in December.....	53
11. INFORMATIONAL ITEMS AND REPORTS <i>(No action required.)</i>	
A. Boards and Commissions Minutes -None	
B. Other Items	
1) Quarterly Report from the Alaska Small Business Development Center.....	54
2) Upcoming City Council Meetings	
a) Tuesday, November 12, 2024 at 7:00 p.m. (Monday is Veterans Day Holiday)	
12. CITIZEN COMMENTS <i>(There is no sign in for this comment period. Time is limited to five minutes per speaker.)</i>	
13. COUNCIL AND ADMINISTRATION COMMENTS AND RESPONSES TO CITIZEN COMMENTS	

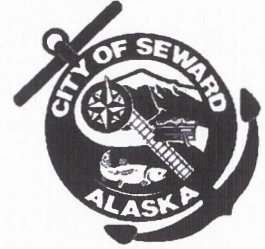
14. EXECUTIVE SESSION

- A. Per Seward City Code 2.10.033 E(3): Matters which by law, municipal Charter, or ordinances are required to be confidential

**Discussion with city attorney for potential litigation regarding Heat Loop Project contractor**

15. ADJOURNMENT

*City of Seward  
Certificate of Election*



**STATE OF ALASKA**

SS.

*Third Judicial District*

*We, Sue McClure, Mayor of the City of Seward, and Kris Peck, City Clerk of the City of Seward, in the State of Alaska, do hereby certify that at a Regular Municipal Election held in said City on the 1<sup>st</sup> day of October 2024*

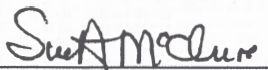
*John Osenga*

*was elected to the office of*

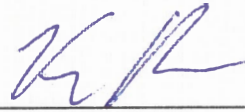
**COUNCIL MEMBER**

*as appears by the official returns of said election, and the statement of votes cast which is now a permanent record of the City of Seward, Alaska.*

*IN WITNESS WHEREOF, we have hereunto affixed by hand and by official Seal this 15 day of October 2024.*



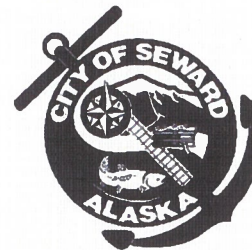
*Sue McClure*  
Mayor



*Kris Peck*  
City Clerk



*City of Seward  
Certificate of Election*



**STATE OF ALASKA**

ss.

*Third Judicial District*

*We, Sue McClure, Mayor of the City of Seward, and Kris Peck, City Clerk of the City of Seward, in the State of Alaska, do hereby certify that at a Regular Municipal Election held in said City on the 1<sup>st</sup> day of October 2024*

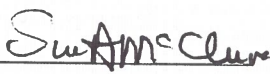
***Casie Warner***


*was elected to the office of*

**COUNCIL MEMBER**

*as appears by the official returns of said election, and the statement of votes cast which is now a permanent record of the City of Seward, Alaska.*

*IN WITNESS WHEREOF, we have hereunto affixed by hand and by official Seal this 15 day of October 2024.*

  
\_\_\_\_\_  
*Sue McClure*  
Mayor

  
\_\_\_\_\_  
*Kris Peck*  
City Clerk



# PROCLAMATION

**WHEREAS**, courageous individuals, both professional and volunteer, including police officers, firefighters, corrections officers, paramedics, EMTs, 911 dispatchers and operators, search and rescue teams, and other roles in the public safety sector come together as first responders to aid the public in the event of an emergency; and

**WHEREAS**, first responders are subjected to tremendous stress and the potential of grave injury while honoring their pledge to help those in peril; and

**WHEREAS**, over 4 million people serve as first responders in the United States, and an average of 225 first responders are killed in the line of duty each year; and

**WHEREAS**, Alaskan first responders overcome the unique challenges of remote communities and severe weather conditions and play a critical role in ensuring the safety and wellbeing of citizens in both urban and rural areas; and

**WHEREAS**, despite enormous difficulties and severe risks, these men and women continue to provide protection, compassion, and life-saving intervention to those in need; and

**WHEREAS**, we extend our sincere gratitude to the dedicated first responders who continuously serve Alaska and to their family members, who also sacrifice so much. We are especially grateful to the first responders who gave their lives in service to others.

**NOW, THEREFORE, I**, Sue McClure, Mayor of the City of Seward do hereby proclaim October 28, 2024, as:

## **First Responder Appreciation Day**

in Alaska and encourage all Alaskans to recognize the vital role of Alaska's First Responders in ensuring the safety of our homes and communities.

**Dated this 28<sup>th</sup> day of October 2024.**

**THE CITY OF SEWARD, ALASKA**

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**Sue McClure, Mayor**

**Thank You**  
**First**  
**Responders**  
**Stay Safe**



# PROCLAMATION

**WHEREAS**, since the birth of this great nation, millions of Americans have answered the call to defend our American ideals of freedom and democracy throughout the world; and

**WHEREAS**, Veterans Day is a time to reflect on the service and sacrifice of all generations of these veterans who have given selflessly of themselves to defend our freedoms and our American way of life; and

**WHEREAS**, the origin of Veterans Day began with the Armistice on June 28, 1918, also known as the Treaty of Versailles, which formally ended the hostilities of World War I; and

**WHEREAS**, we gather on the eleventh hour on the eleventh day of the eleventh month, as we have every year since November 11, 1919, to express our gratitude and appreciation for the selfless service of our veterans to preserve our rights, liberties, and privileges; and

**WHEREAS**, our men and women in uniform have been the bearers of a proud military tradition of selfless service in both peace and war that has been passed down from generation to generation for more than two centuries; and

**WHEREAS**, our community has a fundamental obligation to acknowledge the contribution, courage and distinction in the face of adversity the unwavering commitment to America of our veterans of all wars; and

**WHEREAS**, it is essential that we salute those who have fought to defend our nation; never forgetting the brave men and women who have made the ultimate sacrifice to ensure freedom for all people; and

**WHEREAS**, on Veterans Day, we pay tribute to our veterans from the humble beginnings of this great nation and their families; to honor their selfless service with a renewed determination of commitment to keep the promises we have made to all who answered our country's call:

**NOW THEREFORE, I, Sue McClure, Mayor of the City of Seward do hereby proclaim November 11, 2024, as**

## VETERANS DAY

and do call upon all citizens of Seward to honor all Veterans for their enduring commitment to preserve the highest freedoms and ideals on which America was founded.

**Dated this 28<sup>th</sup> day of October 2024**

**THE CITY OF SEWARD, ALASKA**

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**Sue McClure, Mayor**





**City Manager Report  
October 22, 2024**

First and foremost a big thank you to everyone for participating in and engaging with the budget process. It's been an exciting few weeks so far, and after the last work session on Oct 28, the administration and finance teams will get together and take into consideration the collaborative input before presenting the complete FY25/26 Draft Budget for adoption. That means there is still time to make your voice heard on changes or things you would like to see in the budget!

At the Nov 12 meeting, we will present the draft FY25/26 budget for adoption. The budget will have three public hearings on Nov 12, Nov 25, and Dec 9. Formal input at this stage will be during regular council meetings and through the usual public hearing process. Changes to the budget will have to be made through the amendment process by council.

I hope that everyone feels comfortable coming and speaking to the budget at the work sessions and public hearings, but if not feel free to reach out to me via email at [ksorensen@cityofseward.net](mailto:ksorensen@cityofseward.net).

I'm also taking notes on how to improve the process next time around, so feel free to send some comments about that as well.

In addition to the budget and all the pieces associated with that, we've been keeping in communication with the United States Coast Guard about their ongoing projects and commitment to Seward. Also, the 15% Design and Engineering activities for the Fire Department have begun with a kickoff meeting on Oct 10 and an onsite planning visit on Oct 29.

The Deputy City Manager has been working on 3<sup>rd</sup> quarter reporting for grants and a few associated legal issues. He has also been working with the attorneys on several key legal issues.

Thanks,

Kat

**Electric Department**

- **Power Sales Agreement Negotiations:** We continue to negotiate the Power Sales Agreement with Chugach Electric Association to ensure reliable and cost-effective power for our community
- **Windstorm Response:** During the windstorm on October 11th, all hands were on deck as crews responded to trees knocking out the transmission lines feeding Seward. Restoration efforts were completed promptly, minimizing downtime for our residents



- **Budget Planning:** Work continues on preparing the 2025 and 2026 budgets, with a focus on maintaining fiscal responsibility while supporting critical infrastructure projects
- **New Construction Services:** Our crews are actively working on getting electrical services to new construction builds throughout our service area, ensuring timely support for new developments

### Fire Department

- Emergency Responses for the Year: 433
- Building Permits Issued for the Year: 45 with building valuation of \$8,187,707.08
- October 10th, we spent the entire day going over fire safety with our Kindergarten through 5<sup>th</sup> grade classes! In the pictures below you can see the inflation house used for the demonstration and a group shot with the Fire Explorers



## **Parks and Recreation**

### **Sports & Recreation:**

- Sports Leagues have started back up including basketball, racquetball, and volleyball. Competitive racquetball and volleyball leagues are very popular with a full roster of participants
- We have a fun and spooky monster mystery challenge for the kiddos that lasts through the end of the month. It involves a destination-to-destination scavenger hunt that ends with a jigsaw puzzle at AVTEC gym. This challenge has been popular with the kids and we look forward to replicating it next year
- One of our most anticipated events of the year is occurring on the 31st- the annual Halloween Carnival. This event will take place at AVTEC gym, TYC, and the Fire Dept and will feature various themed booths from local organizations as well as games and bounce houses
- Wellness Week occurred the week (October 14th-20th) and we are offering free Day Passes for guests to try out the gym
- Our annual Locals Photography Contest has submissions open until the 31st and will end with a Winter Art Night at Resurrect Art where we will display participants photographs

### **Campgrounds:**

- Grading campground areas, and adding aggregate to Uplands parking
- Assembling new picnic tables

### **Park Maintenance and Parking:**

- TYC repairs, painting, deep cleaning, light replacement
- Continued work on Boy Scout steps leading up to the Two Lakes Park trail
- Making list of improvements to implement for next season

## **Community Development**

- The Planning & Zoning Commission held a work session on Wednesday, October 23<sup>rd</sup> on the topics of marijuana establishment regulations, building height and parking ratios. If you were unable to attend, you can watch the work session on the City's Youtube channel.
- The City received a DRP repayment check for the third quarter of the year from the Hilltop properties. Eight lots were sold and \$25,000 was paid back to the City for each lot totaling \$200,000 that will be put back into the DRP funds.
- The Comprehensive Plan public engagement surveys are live, and we'd like as many people as possible from the Seward community to fill them out. The surveys can be found on the City's website [Comprehensive Plan Update | Seward, AK \(cityofseward.us\)](https://www.cityofseward.ak.gov/comprehensive-plan-update) or by scanning the QR code next to the image below.

*Seward to the Future*  
CITY OF SEWARD, AK   
**COMPREHENSIVE PLAN**



<http://www.cityofseward.us/departments/community-development/comprehensive-plan>



## Harbor Department

### Seward Harbor

- The Proposed Harbor Project with Alaska Harbor Consulting is close to being finalized. We have a target date to release that RFP the first week of November
- We are also finalizing the RFP to have our lease sites appraised, with and expect to release that proposal in the last week of October to the first week of November
- No issues have been reported within the Harbor area
- Half the Department has conducted the online portion and practicals to become certified in both CPR and First Aid and the second half will complete in the coming weeks as scheduling allows
- The department is looking forward to budget discussion and working through that process
- The Harbormaster and Deputy will be in Homer from 10.21-10.25.24 attending the Alaska Association of Harbormaster and Port Administrators (AAHPA) Conference
- On 10.17, City Administration met with the Consular from Japan and his team to discuss our exchange program with our Port Sister City Kushiro. They would like it to be an economic relationship, not just a friendship exchange (see picture on next page)

### SMIC

- North Dock use has dropped along with the temperature but still seeing some late season arrivals
- No major incidents were reported within the SMIC Yard/Basin
- Continuing the discussion with a Coast Guard Facilities Design and Construction Center team member to discuss their new facility within the SMIC Basin. They are investigating cost saving solutions for their project that will still meet their needs while trying to lessen the impact on our usable space

### IT Department

- Quickly Re-Open a Closed Tab in Your Web Browser
- If you accidentally close an important tab in your browser, you can easily re-open it by pressing “control + shift + t” on a Windows PC.



### Community Library & Museum

#### Museum

Winter Admission (October 1 to April 30) to the Museum is FREE!

Friday: 10am to 6pm

Saturday: 10am to 5pm

#### Exhibitions

Check out these atrium exhibits soon – they are coming down at the end of October

Ongoing Library Atrium Exhibits:

- *Alaska’s Response to the Holocaust & WWII*: Mirroring the “Americans and the Holocaust” exhibition, this window display exhibit will showcase a collection of Seward magazines and Alaska newspapers from the WWII Era that portray the propaganda and information Alaskan civilians and soldiers received in the 1930s & 1940s. (On Display August 24 – November 1)
- *From Injustice to Legacy - The Story of Harry Kawabe and Japanese American Internment*: This exhibit will aim to honor and tell the story of Harry Kawabe and other Japanese Alaskans who were arrested in December of 1941 after the attack on Pearl Harbor. This display will provide a broader context for understanding the impact of Japanese internment during WWII. (On Display August 24 – November 1)

### **Exhibits Committee**

- The Museum is seeking volunteers to join our 2025 Exhibits Committee! As a committee member, you will work with a team to help plan, design, and organize upcoming exhibits. This is a fantastic opportunity to contribute your ideas, learn behind-the-scenes of the museum, and engage with the community. If you're interested, please contact the Museum Curator for more information.

### **Museums Alaska Conference**

- In the last week of September, Museum Curator Allison Stacy and Seward's Children Museum Program Developer Rhonda Bohart attended the 2024 Museums Alaska Conference in Fairbanks. The Conference consisted of discussions and lectures on Building Relationships with Alaska Native Communities, Board Engagement, and Exhibition Design. There were volunteer preservation projects with the Museum of the North, a behind-the-scenes tour of the Fairbanks Children's Museum, and great networking lunches and dinners. It was a rewarding experience, and it was wonderful to have representation in this field from Seward.

### **Library**

#### **Winter Hours**

Tuesday – Friday 10:00 AM – 6:00 PM

Saturday 10:00 AM – 5:00 PM

CLOSED: Sunday & Monday

#### **Programs**

- Saturdays in October we have been hosting Spooky Saturday Matinee for kids and families. Admission is free and popcorn is provided! We have one left this month, Saturday. October 26 and we are showing Monster House!
- Love free movies at the library? Don't worry, we are continuing through November & December. November 2 we will feature Coco for Dia de Los Muertos (Day of the Dead). Nov 9 is Home for the Holidays, Nov 16 is Charlie Brown Thanksgiving and November 23 is FreeBirds. We will take a break on November 30. Then we will start back up on December 7, 14, 21 & 28.
- Library Staff have decorated pumpkins and we want the community to weigh in! Stop by or head to our social media to look at all the fun we have been having and vote for your favorite!
- Storytime happens weekly on Fridays at 11:30am, all young adventurers are welcome! We read a book and create a fun craft to go with it! Children of all ages are welcome, but the focus is primarily on preschoolers.
- We are hosting a Stuffy Sleepover! Stuffed Animal Sleepover! Bring your child's stuffed animal for a special sleepover at the library! We'll capture their adventures with photos. Date: Thursday, Oct 24th - Saturday, Oct 26<sup>th</sup>; Where: Library Front Desk (upstairs); What to Bring: 1 labeled stuffed animal, (first and last name) per child.; Pick Up: Thursday, October 31st, with a photo book of their night! Don't let your pals miss the party!
- Ally and Karen met with community members last Saturday to talk about how the library can be a more accessible place and learn what we can add to our collection and physical space to accommodate everybody.

- 1,000 Books Before Kindergarten: This month, we registered three young readers! Our program encourages early reading for families. Children typically sign up as babies and read as many books as possible until they reach Kindergarten age. When they reach 1,000 books, they receive a prize, a certificate, and their name is added to a book of their choice, which will be donated for others to read in the library (we provide the “donated” book).
- Thinking Money for Kids programs are coming soon! Stay tuned for dates! We all need to master the knowledge and skills to make smart financial choices and prepare for whatever the future brings. Thinking Money for Kids, an initiative of the American Library Association (ALA) and the FINRA Investor Education Foundation, strives to teach children and their parents, caregivers and educators about financial topics — like saving, spending, sharing and budgeting — in a way that is both meaningful and fun.
- Library on Wheels: Did you know that we deliver books to Seniors participating in the Meals on Wheels program at the Senior Center? Want to sign up? Give us a call and tell us what kind of books you like to read, and we can get those delivered to you!
- The Library will be participating in both the Halloween Carnival and Downtown Trick or Treating on October 31!

### **Public Works**

- The Army Corp’s group is working in Lowell Canyon drilling soil samples and wells for future dewatering of the construction area near the inlet of the new tunnel. Their engineers and design team are meeting this month in Denver to update and review progress
- The Street Department continues with upgrading alleyways, pavement repairs, and grading of gravel roads. The snow blower is fixed and ready for snow. Other winter trucks and equipment is also prepped for winter use. Operator training in heavy equipment continues and is going well. Plowing assignments are in place and newer operators are doing well.
- The Water and Wastewater Dept is finished with water shutdowns at the Harbor and Campgrounds. Some private winter shutdowns continue. They are also flushing the sewer mains prior to winter weather freeze-ups.
- The Maintenance Shop has completed the snow tire change-overs and is doing well with vehicle repairs and equipment maintenance. Sanders are all ready to take care of any icy roads.



### **Finance**

- Dividing the bills between Electric and Finance is moving forward; we are working with consultants from Northstar and looking forward to them assigning a project manager for this
- Continuing to work through the budget and preparing for the upcoming work sessions

**City of Seward - Human Resources Manager Report  
Staffing Information**

Department	Job Title	# of Positions	Filled	
<b>Administration</b>	City Manager	1	1	
	Deputy City Manager	1	1	
	Human Resources Manager	1	1	
	Executive Assistant	1	1	
	<b>TOTAL:</b>	<b>4</b>	<b>4</b>	
<b>Finance</b>	Director	1	1	
	Deputy Finance Director	1	1	
	Senior Accountant	1	0	
	Accounting Technician III	1	1	
	Accounting Technician II	1	0	
	Accounting Technician Utilities	1	1	
	Accounting Tech Payroll	1	1	
	Accounting Tech Accounts Payable	1	1	
	<b>TOTAL:</b>	<b>8</b>	<b>6</b>	
<b>Public Works</b>	Director	1	1	
	Street Foreman	1	1	
	Maintenance Mechanic	3	3	
	Public Works Technician	1	1	
	Shop Foreman	1	1	
	Water and Wastewater Foreman	1	1	
	Water and Wastewater Operator	3	3	
	Building Maintenance Technician	2	2	
	<b>TOTAL:</b>	<b>13</b>	<b>13</b>	
	<b>Community Development</b>	Director	1	1
Planner		1	1	
Executive Assistant		1	1	
<b>TOTAL:</b>		<b>3</b>	<b>3</b>	
<b>Electric</b>	Director	1	0	
	Operations Supervisor	1	0	
	Field Engineer	1	1	
	Office Manager	1	1	
	Electric Utility Cashier	1	1	
	Lineman	4	3	
	Plant Operator	2	2	
	<b>TOTAL:</b>	<b>11</b>	<b>8</b>	
<b>Fire Department</b>	Chief	1	1	
	Deputy Chief	1	1	
	Executive Assistant	1	1	
	Building Official	1	1	
	Fire Marshal	1	1	
	Firefighter/EMT	1	1	
	Seasonal - Summer Laborer	1	1	
	<b>TOTAL:</b>	<b>7</b>	<b>7</b>	
<b>Harbor</b>	Harbor Master	1	1	
	Deputy Harbor Master	1	1	
	Office Manager	1	1	
	Executive Assistant	2	2	
	Harbor Worker II	6	5	
	Harbor Worker III	1	1	
	Seasonal - Summer Laborer Part-Time	1	0	
	Seasonal - Summer Laborer Full-Time	1	0	
	<b>TOTAL:</b>	<b>14</b>	<b>11</b>	
	<b>IT</b>	Director	1	1
Senior IT Tech		1	1	
IT Technician		1	1	
<b>TOTAL:</b>		<b>3</b>	<b>3</b>	
<b>Library</b>	Director	1	1	
	Deputy Library Director	1	1	
	Library Technician	1	1	
	Curator	1	1	
	Library Aide	1	1	
	Seasonal - Aides	2	2	
	<b>TOTAL:</b>	<b>7</b>	<b>7</b>	
<b>Police</b>	Chief	1	1	
	Deputy Chief	1	1	
	Sergeant	1	1	
	Patrol Officer	7	5	
	Patrol Officer not funded	1	0	
	Executive Assistant	1	1	
	Corrections Sergeant	1	0	
	Corrections Officer	4	0	
	Corrections Officer not funded	1	0	
	Dispatch Supervisor	1	1	
	Dispatcher	5	5	
	Animal Control Officer	1	1	
	Animal Control Officer Assistant	1	1	
	DMV Clerk	1	1	
	<b>TOTAL:</b>	<b>27</b>	<b>18</b>	
	<b>Parks &amp; Recreation</b>	Director	1	1
		Deputy Director	1	1
Executive Assistant		1	1	
Campground Coordinator		1	1	
Program Coordinator		1	1	
Recreational Assistant		1	1	
Maintenance Technician		1	1	
Seasonal - Summer		14	12	
Seasonal - Winter		3	1	
<b>TOTAL:</b>		<b>24</b>	<b>20</b>	
<b>City Clerk's Office</b>		City Clerk	1	1
	Deputy City Clerk	1	1	
	Executive Assistant	1	1	
	<b>TOTAL:</b>	<b>3</b>	<b>3</b>	

**Total number of authorized positions: 124**

**Total number of filled positions: 103**



# City Clerk Report

Kris Peck

Monday, October 28, 2024

The General Election will be held Tuesday, November 5

If you would like to cast your ballot early, we will be offering Absentee In-Person voting for Districts 5-8!

Location: City Hall Council Chambers

Dates: Monday, October 21 thru Monday, November 4  
(Not including weekends)

Time frame: 8:30 a.m. to 4:30 p.m.

Please see the State of Alaska Division of Elections website for more information on the General Election

[www.elections.alaska.gov](http://www.elections.alaska.gov)

## **CALL TO ORDER**

The October 14, 2024, regular meeting of the Seward City Council was called to order at 7:00 p.m. by Mayor Sue McClure.

## **OPENING CEREMONY**

Police Chief Alan Nickell led the Pledge of Allegiance to the flag.

## **ROLL CALL**

There were present:

Sue McClure, presiding, and  
John Osenga  
Mike Calhoon  
Kevin Finch  
Randy Wells  
Robert Barnwell  
Julie Crites

comprising a quorum of the Council; and

Kat Sorensen, City Manager  
Jason Bickling, Deputy City Manager  
Kris Peck, City Clerk  
Jodi Kurtz, Deputy City Clerk  
Sam Severin, City Attorney

Excused – None

Absent – None

## **CITIZEN COMMENTS ON ANY SUBJECT EXCEPT THOSE ITEMS SCHEDULED FOR PUBLIC HEARING**

**Christiana Smith**, outside city limits, spoke about the city's arrangement with the Boys & Girls Club. As a parent, she had never received any type of survey or interview to provide feedback on the services. Smith recalled an evaluation process being part of the contract.

**Rhonda Hubbard**, inside city limits, spoke to the proposed bed tax increase and mentioned the Kenai Peninsula Borough (KPB) was also looking to implement a bed tax. On another topic, Hubbard wondered if the Public Works budget could pay for road access to the undeveloped lots in Forest Acres.

**Casie Warner**, inside city limits, spoke as a parent of children who go to the Boys & Girls Club. There was a lot of concern about the club and a lack of oversight. Warner noted the current club

director was amazing, and she hoped the director was supported by the contract. On the topic of the KPB bed tax, Warner clarified that the current percentage would be subtracted from the KPB amount. Lastly, Warner spoke in support of the Chamber of Commerce.

## **APPROVAL OF AGENDA AND CONSENT AGENDA**

**Motion (Osenga/Calhoon)**

**Approval of Agenda and Consent Agenda**

**Motion Passed**

**Unanimous**

The clerk read the following approved consent agenda items:

Approval of the September 23, 2024 City Council Meeting Minutes

**Resolution 2024-055:** Authorizing the City Manager to Approve Amendment #1 to the Agreement with Confluence Strategies for State Lobbying Services from January 1, 2025, through December 31, 2027, for \$85,500 Annually

**Resolution 2024-056:** Recommending Kenai Peninsula Assembly Approval of the 2024 Kenai Peninsula Borough Hazard Mitigation Plan Update, which will include the City of Seward

Certify the results of the October 1, 2024 Regular Municipal Election

No grounds for protest to the renewal of the liquor license for the Seward Marketplace Package Store #3909

## **SPECIAL ORDERS, PRESENTATIONS, AND REPORTS**

### **City Manager Report**

**City Manager Kat Sorensen** thanked the linemen crew for responding to the power outage on Friday evening. The outage was due to a tree falling on a transmission line which took out the power to the entire city. The generators were up and running within an hour and stayed on until Monday morning. She thanked Sturgeon Electric for their help and thanked everyone for their patience while the power was out. On other topics, Sorensen said Touch-a-Truck was the city's flagship event. All the city departments brought out their biggest trucks for kids to enjoy. She announced the Seward Fire Department had received the Blue Planet Award from the Alaska Sealife Center. Sorensen provided an update on the Shorepower Grant award deadline. Lastly, Sorensen said negotiations were still in the works for a power supply agreement and would be coming back for council approval soon.

**Deputy City Manager Jason Bickling** congratulated the Seward High School Girls Cross Country Running Team for winning the State Championship three times in a row. He also congratulated the Seward High School Football Team for becoming back-to-back State Champions. Bickling said there was an executive session scheduled for tonight, however due to delays there was no need to hold the executive session.

McClure noted community feedback on the generators running during the power outage and asked the City Manager for more details. Sorensen explained that running the huge generators was very expensive. In a power outage situation, the city would determine if the situation was fixable within a few hours. If the fix was estimated to take longer, then the city would resort to turning on the generators. Sorensen noted the generators were tested monthly at peak demand for energy which resulted in a savings for all the rate payers.

### **City Clerk Report**

**City Clerk Kris Peck** spoke to the General Election on November 5, 2024 and Absentee In-Person Voting would be available here in Council Chambers on weekdays starting Monday, October 21, 2024 from 8:30 a.m. to 4:30 p.m.

### **City Attorney Report**

**City Attorney Sam Severin** introduced fellow attorney Kody George.

Severin provided an update on the McDonald Case and said the next step was to collect the attorney fees. On another topic, Severin said fellow attorney Rob Palmer recently did a presentation at a Planning & Zoning meeting regarding quasi-judicial proceedings. They were quite a bit different than regular legislative items.

**City Attorney Kody George** provided an update on the Chugach Electric Association (CEA) Rate Case. A decision was issued that would save Seward about \$60,000 a year. George hoped the city could get a partial refund that would be a credit on future CEA bills. George also updated council on the Railbelt Transmission Organization (RTO) working group. He also explained how the RTO created a network with all the utilities which would lower the transactional costs of the utilities.

Sorensen said she was very grateful for Kody George's legal help on the RTO. Severin noted George had risen up to tackle this complex topic.

### **NEW BUSINESS**

#### **Other New Business**

**Approve letter to officially invite the State of Alaska Board of Fisheries to Seward for their 2026 conference [Sponsored by Mayor McClure]**

The invitation letter was provided as a laydown.

Council approved a letter to officially invite the State of Alaska Board of Fisheries to Seward for their 2026 conference.

### **INFORMATIONAL ITEMS AND REPORTS**

## Boards and Commissions Minutes

Planning & Zoning Meeting Minutes from September 3, 2024

Planning & Zoning Special Meeting Minutes from September 11, 2024

PACAB Meeting Minutes from September 4, 2024

## Other Items

A Resolution of the Port and Commerce Advisory Board of the City of Seward, Alaska, Recommending City Council Reinstate the Allocation of 50% of the Previous Year's Bed Tax to the Seward Chamber of Commerce for Marketing Services

### Upcoming City Council Meetings and Work Sessions

Tuesday, October 15, 2024, at 5:30 p.m. Work Session Topic: Budget

Monday, October 21, 2024, at 5:30 p.m. Work Session Topic: Budget

Tuesday, October 22, 2024, at 5:30 p.m. Work Session Topic: Budget

Monday, October 28, 2024, at 5:30 p.m. Work Session Topic: Budget

Monday, October 28, 2024, at 7:00 p.m. City Council Meeting

## CITIZEN COMMENTS

**Christiana Smith**, outside city limits, continued her previous comments on the contracted services with Boys & Girls Club. She encouraged teen & youth to attend City Council meetings because this was the decision-making body.

## COUNCIL AND ADMINISTRATION COMMENTS & RESPONSE TO CITIZEN COMMENTS

**Sorensen** thanked the public for the comments on the Boys & Girls Club. She said thank you to all city departments. Sorensen announced that Christmas light decorations were underway. Lastly, Sorensen gave a big thank you to outgoing Council Member Calhoon and said it was a pleasure to work with him.

**Bickling** said the city attorneys were excellent, and he appreciated their expertise. He thanked Calhoon for his service on council and appreciated his teamwork.

**Barnwell** thanked Sorensen and said it was a good start tonight at the budget work session. There was a collaborative atmosphere and openness to the proceedings. He thanked Severin and George for their attorney report. Barnwell congratulated the girls running team and the boys football team. He thanked Calhoon for his astute and careful work at the dais.

**Crites** congratulated the Seward Seahawk sports teams. She thanked the city attorneys for the explanations.

**Wells** echoed previous comments. Wells had recently met with property owners from the Forest Acres Subdivision. He was available and hoped to meet with more property owners. He thanked Bruce Jaffa for his articulate comments at a recent town hall meeting. Lastly, Wells said it was a pleasure to work with Calhoon and he would be sorely missed.

**Finch** echoed previous comments. He thanked the Electric Department for their work during the power outage. Finch noted the absentee voting for the General Election. Finch liked the idea of re-routing bed tax to help Boys & Girls Club, TYC, and the Senior Center. He wanted to invest in locals rather than tourism. Seward had wasted a lot of money on tourism. Lastly, Finch thanked Calhoon for his service and hoped he returned to council soon.

**Calhoon** congratulated the girls cross country team and the football team. He thanked the Electric Department for their work during the power outage. He noted the power outage occurred during American Legion's Friday Steak Night and, luckily, they had propane grills. Calhoon was also pleased to report that all of the Legion's emergency lights worked. On other topics, Calhoon urged council to be conservative on the budget. He hoped council would continue to work on wells and septic approval as an important piece for housing inside city limits. He congratulated John Osenga and Casie Warner on their wins at the Municipal Election. Calhoon spoke to the importance of voting and said his only disappointment was the 19% voter turnout. Lastly, Calhoon announced that during that same Friday Steak Night, his wife Clare Sullivan, was awarded Veteran Advocate of the Year.

**Osenga** noted that was a tough act to follow. He congratulated the high school cross country team and the high school football team. He thanked lineman and the whole Electric Department for their work during the power outage. He thanked City Administration, Finance Department, and all the department heads who had been working on the budget. Osenga thanked the 19% who voted in the Municipal Election regardless of who they voted for. He hoped for higher voter turnout in future elections. Osenga thanked Calhoon for his service on council and said he would be missed. Lastly, Osenga lamented missing the Touch-a-Truck event and he looked forward to checking out the vehicle collection next year.

**McClure** echoed previous comments. She congratulated the girls cross country and the football team. She congratulated Casie Warner and John Osenga for their election wins. McClure addressed the 19% voter turnout and said the voter rolls could be cleaned up to reflect a more realistic number. The Municipal Election results were certified tonight and there was only a 5-vote difference between Osenga and Calhoon. Every vote counts here in Seward. McClure addressed the high school students in attendance tonight and noted the council meetings were much shorter than in the past. McClure congratulated Calhoon on his retirement from council and she hoped to see him return. She explained the re-organization of council and shuffling of the seats at the next meeting.

**Calhoon** thanked all the council members he had served with over the past three years. He thanked community mentors that he had regarding finance and community development. Calhoon was

optimistic that good things and positive changes were coming to Seward. He thanked everyone for their help and support.

#### EXECUTIVE SESSION

Per Seward City Code 2.10.033 E (3): Matters which by law, municipal Charter, or ordinances are required to be confidential

#### **Discussion with city attorney for potential litigation regarding Heat Loop Project contractor**

There was no executive session held.

#### ADJOURNMENT

The meeting was adjourned at 7:56 p.m.

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Kris Peck  
City Clerk

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Sue McClure  
Mayor

(City Seal)



## RESOLUTION 2024-057

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEWARD, ALASKA, AUTHORIZING THE CITY MANAGER TO PURCHASE A CHEVROLET SILVERADO 2500 FOR \$51,897.50 WITH 10% CONTINGENCY AND APPROPRIATING FUNDS

### Documents:

- Agenda Statement
- Resolution 2024-057
- Attachments:
  - Chevrolet of Wasilla quote
  - Swickard Auto Group quote
  - Chevrolet of South Anchorage quote





## City Council Agenda Statement

**Meeting Date:** October 28, 2024

**To:** City Council

**Through:** Kat Sorensen, City Manager

**From:** Melanie Hauze, Parks and Recreation Director

**Subject:** Resolution 2024-057: Authorizing the City Manager to Purchase a Chevrolet Silverado 2500 for \$51,897.50 with 10% Contingency and Appropriating Funds

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**Background and justification:**

The Parks and Recreation Department currently utilizes a collection of secondhand vehicles to serve the community. The oldest vehicles in our fleet are from 1994 and 2000 which are set for surplus this fall. The vehicles used for parking compliance are a 2006 Dodge Ram 3500 and a 1997 Dodge Ram 1500, both of which were handed down from different departments. All vehicles operated by Parks and Recreation are dual purpose vehicles depending on the season, which makes reliability and durability extremely important. Additionally, our department does not have a vehicle with towing capabilities that meet our needs. This requires our department to borrow vehicles when the need arises, which is onerous for us and the department lending the vehicle.

The department needs a new truck to effectively maintain our areas of responsibility within the City. Our current fleet of vehicles is a source of concern in terms of reliability, maintenance costs, and public perception. Older vehicles will experience reduced performance capabilities, decreased fuel efficiency, and inevitable mechanical failure. The aforementioned factors can impact revenue seeking operations as well, specifically parking compliance, which collected approximately \$480,000 in daily parking fees and permit sales in the 2024 season.

The Parks and Recreation department seeks to purchase one new 2025 Chevrolet Silverado 2500 crew cab truck through city procurement process in the amount of \$51,897.50 with a 10% contingency, from Chevrolet of Wasilla. Parks and Recreation obtained 3 quotes for vehicles from different dealerships. Chevrolet of Wasilla presented the most quality quote.

**Comprehensive and Strategic Plan Consistency Information**

This legislation is consistent with (citation listed):

Comprehensive Plan: \_\_\_\_\_

Strategic Plan: 6.20.010 Use of competitive bids

Other: \_\_\_\_\_

**Certification of Funds**

Total amount of funds listed in this legislation:      \$ 51,897.50

This legislation (✓):

- Creates revenue in the amount of:      \$ \_\_\_\_\_
- Creates expenditure in amount of:      \$ 51,897.50
- Creates a savings in the amount of:      \$ \_\_\_\_\_
- Has no fiscal impact

Funds are (✓):

- Budgeted      Line item(s): \_\_\_\_\_
- Not budgeted      \_\_\_\_\_
- Not applicable

**Fund Balance Information**

Affected Fund (✓):

- |                                      |   |                                   |                                     |
|--------------------------------------|---|-----------------------------------|-------------------------------------|
| <input type="checkbox"/> General     | <input type="checkbox"/> SMIC               | <input type="checkbox"/> Electric | <input type="checkbox"/> Wastewater |
| <input type="checkbox"/> Boat Harbor | <input checked="" type="checkbox"/> Parking | <input type="checkbox"/> Water    | <input type="checkbox"/> Healthcare |
| <input type="checkbox"/> Motor Pool  | <input type="checkbox"/> Other              | _____                             |                                     |

*Note: amounts are unaudited*

Available Fund Balance      \$ \_\_\_\_\_

Finance Director Signature: *Sully Jusino*

**Attorney Review**

- Yes      Attorney Signature: \_\_\_\_\_
- Not applicable      Comments: \_\_\_\_\_

**Administration Recommendation**

- Adopt Resolution
- Other: \_\_\_\_\_

Sponsored by: Sorensen

**CITY OF SEWARD, ALASKA  
RESOLUTION 2024-057**

**A RESOLUTION TO THE CITY COUNCIL OF THE CITY OF SEWARD,  
ALASKA, AUTHORIZING THE CITY MANAGER TO PURCHASE A  
CHEVROLET SILVERADO 2500 FOR \$51,897.50 WITH 10%  
CONTINGENCY AND APPROPRIATING FUNDS**

**WHEREAS**, the Parks and Recreation department currently uses a collection of secondhand vehicles to serve the community; and

**WHEREAS**, the vehicles used in parking compliance are a 1997 Dodge Ram 1500 and a 2006 Dodge Ram 3500, both of which have been replaced by other departments and given to Parks and Recreation; and

**WHEREAS**, a new vehicle is needed to effectively maintain the large service area under the department's purview and continue parking compliance operations; and

**WHEREAS**, Parks and Recreation utilized the City of Seward competitive bid process to obtain three quotes to order a truck using fleet pricing; and

**WHEREAS**, the department obtained a fleet quote for \$51,897.50 from Chevrolet of Wasilla for a 2025 Chevrolet Silverado 2500 Crew Cab and this quote offered the best value.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEWARD, ALASKA**, that:

**Section 1.** The City Council hereby authorizes the City Manager to purchase one 2025 Chevrolet Silverado 2500 Crew Cab from Chevrolet of Wasilla.

**Section 2.** Funding in the amount of \$51,897.50 is hereby appropriated from the Parking Enterprise Fund 01300-2900-8103 Capital Expense Account.

**Section 3.** This resolution shall take effect immediately upon adoption.

**PASSED AND APPROVED** by the City Council of the City of Seward, Alaska this 28<sup>th</sup> day of October 2024.

**THE CITY OF SEWARD, ALASKA**

---

**Sue McClure, Mayor**

AYES:  
NOES:

**CITY OF SEWARD, ALASKA  
RESOLUTION 2024-057**

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ABSENT:  
ABSTAIN:

**ATTEST:**

---

Kris Peck  
City Clerk

(City Seal)



# Vehicle Locator

Dealer Information

**CHEVROLET OF WASILLA**  
 3700 E PARKS HWY  
 WASILLA, AK 99654  
 Phone: 907-373-8669  
 Fax: 907-373-0737

DTWZW9

Model Year: 2025

Make: Chevrolet

Model: 2500HD Silverado

4WD Standard Box Crew Cab-CK20743

PEG: Custom Preferred Equipment Group-1CX

Primary Color: Lakeshore Blue Metallic-GXP

Trim: 1WT/1LT/1SP/2LT/1FL/1LS-Cloth, Jet Black, Interior Trim-H0U

Engine: Engine: 6.6L, V-8, SIDI-L8T

Transmission: 10-Speed Automatic-MKM

*3,000  
bA*

Event Code: 3300-Order Scheduled for Production

Order #: DTWZW9

MSRP: \$56,885.00

Order Type: TRE-Retail Stock

Stock #: N/A

Inventory Status: Available

Additional Vehicle Information

Vehicle Options

All Options

10-Speed Automatic-MKM  
 1CX/2CX Convenience 1 Package-PCX

2-USBs, Second Row Charge/Data Ports-UBI  
 Auto Locking Differential, Rear-G80  
 Chevrolet Infotainment, 7" Color Screen-IOR  
 Cruise Control-K34

Defogger, Rear Window, Electric-C49

Engine Block Heater-K05

Federal Emissions-FE9

Following Distance Indicator-UE4

Glass, Deep Tinted-AKO

Heavy Duty Air Filter-K47

Keyless Remote Entry-AQQ

LPO - Splash Guards, Molded, Front & Back, Black-VQK

Lakeshore Blue Metallic-GXP

Mirrors, O/S: Man. Ext & Folding, Heat, Turn Indicator-DBG

\* Power Seat Adjuster (Driver's Side)-A2X

Recovery Hooks-V76

Seats: Front 40/20/40 Split-Bench, Full Feature-AZ3

Sensor, Front Pedestrian Braking-UKJ

Spare Tire Lock-SAF

\* Tailgate Function--EZ Lift, Power Lock & Release-QT5

Tire, Spare: LT275/70 R18 All Terrain, Blackwall-ZYG

Trailer Package-Z82

Transmission Cooling System-KNP

120 Volt Electrical Receptacle, In Cab-KI4  
 1WT/1LT/1SP/2LT/1FL/1LS-Cloth, Jet Black, Interior Trim-H0U

Alternator, 170 AMP-KW7

Automatic Emergency Braking-UHY

Cooler, Engine Oil-KC4

Custom Preferred Equipment Group-1CX

Durabed-E63

Engine: 6.6L, V-8, SIDI-L8T

Floor Covering: Carpet, Color Keyed-B30

GVW Rating 10,850 Lbs-JGH

Headlamps, Intellibeam-TQ5

Integrated Trailer Brake Controller-JL1

\* LPO - Interior Floor Liners-RIA

LPO Processing Option-YM8

Lighting, Cargo Box, LED-UF2

OnStar Communication System-UE1

Rear Axle: 3.73 Ratio-GT4

\* Remote Engine Starting Pkg-BTV

Sensor, Forward Collision Alert-UEU

SiriusXM Satellite Radio (subscription)-U2K

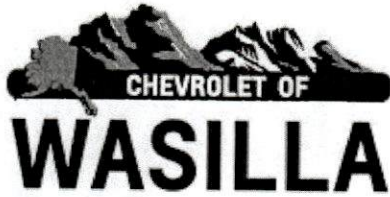
Standard Tailgate-QK1

Theft Protection System, Unauthorized Entry-UTJ

\* Tires: LT275/65 R20 All Terrain, Blackwall-QF9

Transfer Case: w/ Rotary Dial Control, Electronic Shift-NQF

\* Wheels: 20" Aluminum-Q86



Date: 10/04/2024  
 Salesperson: Brian Maksin  
 Manager: Tyler Bethune

FOR INTERNAL USE ONLY

**BUSINESS NAME** CITY OF SEWARD Home Phone: \_\_\_\_\_  
**CONTACT** \_\_\_\_\_

Address : \_\_\_\_\_, \_\_\_\_\_ Work Phone: **(907) 224-4006**

E-Mail : MNSIMPSON@CITYOFSEWARD.NET Cell Phone: \_\_\_\_\_

**VEHICLE**

Stock # : \_\_\_\_\_ New / Used : **New** VIN : \_\_\_\_\_ Mileage: \_\_\_\_\_  
 Vehicle : \_\_\_\_\_ Color : \_\_\_\_\_  
 Type : \_\_\_\_\_

**TRADE IN**

Payoff : \_\_\_\_\_ VIN : \_\_\_\_\_ Mileage: \_\_\_\_\_  
 Vehicle : \_\_\_\_\_ Color : \_\_\_\_\_  
 Type : \_\_\_\_\_

Market Value Selling Price	56,885.00
Discount	5,000.00
Adjusted Price	51,885.00
Total Purchase	51,885.00
Trade Allowance	
Trade Difference	
Tax	12.50
Non Tax Fees	
Net Price	51,897.50
Trade Payoff	
Cash Deposit	.00
Balance	51,897.50

+ 200  
- 200 DOC  
FEE  
  
+ DMV

Customer Approval: \_\_\_\_\_ Management Approval: \_\_\_\_\_  
 By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.

SPECIFICATION NO: 156	
VEHICLE TYPE: CREW CAB 3/4 TON 4X4	
<b>VENDOR:</b>	<b>Swickard Auto Group</b>
Make:	<b>Chevrolet</b>
Model Year:	<b>2025</b>
Model:	<b>Silverado CK 20943</b>
Trim Level:	<b>WT</b>
Bid Price Gas Engine:	<b>\$49,043.00</b>
MINIMUM REQUIRED EQUIPMENT	
Exterior Color: OEM White Darkest of OEM Manufacturers Standard Cloth Upholstery Interior (cloth or cloth with vinyl trim would be acceptable) Seating for minimum of five (5) including driver 8-Foot Bed (Long Box) GVWR: 9,200 Pounds 4 Wheel Drive (4x4) Engine: Gas V8 Engine Block Heater Automatic Transmission 40/20/40 Split Bench Cloth Front Seat or MINI CENTER CONSOLE Manufacturers Standard Cloth Rear Seat Rubberized Vinyl Flooring Air Conditioning Cruise Control/Tilt Steering Power Windows/Power Locks Keyless Remote Entry w/2 Fobs Mirrors: Outside - Trailer Tow Power/Heated Mirrors, left and right, driver adjustable AM/FM Stereo OEM Up-fitter Switches <b>to include all components (Connectors and terminals necessary for hook up) Amendment 1</b> Snow Plow Prep Package OEM Backup Camera OEM Trailer Hitch Package Spray in Bed Liner Daytime Running Lights OEM Spare Wheel, Tire, Jack FOB Anchorage	
OPTIONAL EQUIPMENT	
Turbo Diesel Engine in lieu of gas engine	<b>\$8,635.00</b>
6.5' Bed (Standard Box)	<b>&lt;\$189</b>
Cloth Bucket Seats with Center Console	<b>\$465.00</b>
OEM Trailer Brake Controller	<b>\$265.00</b>
OEM Stereo with Hands Free Communication System	<b>Standard</b>
OEM or Dealer Installed Auto Start	<b>\$759.00</b>
Anti Freeze Long Life Coolant to a minimum -50 degree protection	<b>\$195.00</b>
Privacy Glass	<b>\$185.00</b>
Shipping to Fairbanks	<b>\$445.00</b>
Shipping to Juneau	<b>No Charge-SOA, \$300 other gov't purchase</b>
VENDOR NOTES OR CLARIFICATIONS	
Ship to KERR: \$276	
Black Work Steps: \$575	



# CHEVROLET OF SOUTH ANCHORAGE

DAN JOHNSON | 907-365-8638 | DAN\_JOHNSON@LITHIA.COM

Resolution 2024-057

## CITY OF SEWARD

Vehicle: [Fleet] 2025 Chevrolet Silverado 2500HD (CK20943) 4WD Crew Cab 172" Work Truck







# CHEVROLET OF SOUTH ANCHORAGE

Resolution 2024-057

DAN JOHNSON | 907-365-8638 | DAN\_JOHNSON@LITHIA.COM

Vehicle: [Fleet] 2025 Chevrolet Silverado 2500HD (CK20943) 4WD Crew Cab 172" Work Truck ( Complete )

## Price Summary

PRICE SUMMARY		MSRP
Base Price		\$51,800.00
Total Options		\$2,915.00
Vehicle Subtotal		\$54,715.00
Destination Charge		\$1,995.00
<b>Grand Total</b>		<b>\$56,710.00</b>

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Data Version: 23599. Data Updated: Oct 3, 2024 6:42:00 PM PDT.



# CHEVROLET OF SOUTH ANCHORAGE

DAN JOHNSON | 907-365-8638 | DAN\_JOHNSON@LITHIA.COM

Resolution 2024-057

Vehicle: [Fleet] 2025 Chevrolet Silverado 2500HD (CK20943) 4WD Crew Cab 172" Work Truck ( Complete )

## Selected Model and Options

### MODEL

CODE	MODEL	MSRP
CK20943	2025 Chevrolet Silverado 2500HD 4WD Crew Cab 172" Work Truck	\$51,800.00

### COLORS

CODE	DESCRIPTION
GAZ	Summit White

### BODY CODE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
E63	Durabed, pickup bed (STD)	0.00 lbs	0.00 lbs	\$0.00

### EMISSIONS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
FE9	Emissions, Federal requirements	0.00 lbs	0.00 lbs	\$0.00

### ENGINE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
L8T	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)	0.00 lbs	0.00 lbs	\$0.00

### TRANSMISSION

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
MKM	Transmission, Allison 10-Speed automatic (STD) (Standard with (L8T) 6.6L V8 gas engine.)	0.00 lbs	0.00 lbs	\$0.00

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DAN JOHNSON | 907-365-8638 | DAN\_JOHNSON@LITHIA.COM

Resolution 2024-057

Vehicle: [Fleet] 2025 Chevrolet Silverado 2500HD (CK20943) 4WD Crew Cab 172" Work Truck ( Complete )

## GVWR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
JGJ	GVWR, 11,050 lbs. (5012 kg) (Included and only available with CC20743 model and (L5P) Duramax 6.6L Turbo-Diesel V8 engine with 18" or 20" wheels or CK20943 model and (L8T) 6.6L V8 gas engine with 18" or 20" wheels.)	0.00 lbs	0.00 lbs	Inc.

## AXLE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
GT4	Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	0.00 lbs	0.00 lbs	\$0.00

## PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
1WT	Work Truck Preferred Equipment Group includes standard equipment	0.00 lbs	0.00 lbs	\$0.00

## WHEELS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
PYT	Wheels, 18" (45.7 cm) painted steel	0.00 lbs	0.00 lbs	\$300.00

## TIRES

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
QF6	Tires, LT275/70R18E all-terrain, blackwall (Not available with (ZW9) pickup bed delete. Included with (ANQ) Alaskan Snow Plow Special Edition.)	0.00 lbs	0.00 lbs	\$200.00

## SPARE TIRE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
ZYG	Tire, spare LT275/70R18 all-terrain, blackwall (Included with (ANQ) Alaskan Snow Plow Special Edition. Included and only available with (QF6) LT275/70R18E all-terrain, blackwall tires with (E63) Durabed, pickup bed.)	0.00 lbs	0.00 lbs	\$0.00

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DAN JOHNSON | 907-365-8638 | DAN\_JOHNSON@LITHIA.COM

Resolution 2024-057

Vehicle: [Fleet] 2025 Chevrolet Silverado 2500HD (CK20943) 4WD Crew Cab 172" Work Truck ( Complete )

## PAINT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
GAZ	Summit White	0.00 lbs	0.00 lbs	\$0.00

## SEAT TYPE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
AZ3	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)	0.00 lbs	0.00 lbs	\$0.00

## SEAT TRIM

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
H1T	Jet Black, Cloth seat trim	0.00 lbs	0.00 lbs	\$0.00

## RADIO

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
IOR	Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)	0.00 lbs	0.00 lbs	\$0.00

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Data Version: 23599. Data Updated: Oct 3, 2024 6:42:00 PM PDT.



# CHEVROLET OF SOUTH ANCHORAGE

DAN JOHNSON | 907-365-8638 | DAN\_JOHNSON@LITHIA.COM

Resolution 2024-057

Vehicle: [Fleet] 2025 Chevrolet Silverado 2500HD (CK20943) 4WD Crew Cab 172" Work Truck ( Complete )

## ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
PCV	WT Convenience Package includes (QT5) EZ Lift power lock and release tailgate, (AKO) tinted windows, (C49) rear-window defogger, (DBG) power trailer mirrors with heated upper glass and manual extending/folding (Required on Regular Cab models with (L5P) Duramax 6.6L Turbo-Diesel V8 engine. (DBG) trailering mirrors may be upgraded to (DWI) trailer mirrors or (DLN) mirrors. Regular Cab models require (DWI) trailer mirrors or (DLN) mirrors.)	0.00 lbs	0.00 lbs	\$785.00
VYU	Snow Plow Prep/Camper Package includes (KW5) 220-amp alternator, includes increased front GAWR on Heavy Duty models, (NZZ) skid plates (transfer case and oil pan), pass through dash grommet hole and roof emergency light provisions. Contact GM Upfitter Integration at <a href="http://www.gmupfitter.com">www.gmupfitter.com</a> for plow installation details and assistance. Note: if ordered for Camper usage, recommend ordering (UY2) Trailering wiring provisions (Requires 4WD model. Upgradeable to (KHF) Dual alternators (220-amp primary, 170-amp auxiliary). Included with (ANQ) Alaskan Snow Plow Special Edition. Not available with (F60) Heavy Duty Front Spring/Camper Package.)	0.00 lbs	0.00 lbs	\$300.00

## ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
K05	Engine block heater (Included with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	0.00 lbs	0.00 lbs	\$100.00
K4Z	Battery, auxiliary, 700 cold-cranking amps/70 Amp-hr (Requires (L8T) 6.6L V8 gas engine and either (KW5) 220-amp alternator or (KHF) dual alternators. Not available with (KW7) 170-amp alternator.)	0.00 lbs	0.00 lbs	\$135.00
KW5	Alternator, 220 amps (Included with (L5P) Duramax 6.6L Turbo-Diesel V8 engine or (VYU) Snow Plow Prep/Camper Package. Free flow on (L8T) 6.6L V8 gas engine.)	0.00 lbs	0.00 lbs	Inc.
NQH	Transfer case, two-speed active electronic Autotrac with push button control (Requires a Fleet or Government Sales order and 4WD.)	0.00 lbs	0.00 lbs	\$200.00
NZZ	Skid Plates protect the oil pan, front axle and transfer case (Included with (Z71) Z71 Off-Road Package or (VYU) Snow Plow Prep/Camper Package.)	0.00 lbs	0.00 lbs	Inc.

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# CHEVROLET OF SOUTH ANCHORAGE

DAN JOHNSON | 907-365-8638 | DAN\_JOHNSON@LITHIA.COM

Resolution 2024-057

Vehicle: [Fleet] 2025 Chevrolet Silverado 2500HD (CK20943) 4WD Crew Cab 172" Work Truck ( Complete )

## ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
AKO	Glass, deep-tinted (Included with (PCV) WT Convenience Package.)	0.00 lbs	0.00 lbs	Inc.
CGN	Chevytec spray-on bedliner Black (does not include spray-on liner on tailgate due to Black composite inner panel) (Included with (Z6A) Gooseneck/5th Wheel Prep Package or (ANQ) Alaskan Snow Plow Special Edition. Not available with (ZW9) pickup bed delete. Available with Ship Thru code (SQE) or (TCE), not available with any other Ship Thru code.)	0.00 lbs	0.00 lbs	\$545.00
DBG	Mirrors, outside power-adjustable vertical trailing with heated upper glass, lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm]) (Standard on Regular Cab models. Not available with (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package on Regular Cab. Included and only available with (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package on Double and Crew Cab models.)	0.00 lbs	0.00 lbs	Inc.
QT5	Tailgate, gate function manual with EZ Lift includes power lock and release (Included and only available with (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package.	0.00 lbs	0.00 lbs	Inc.
V46	Bumper, front chrome (Requires (VJH) Chrome rear bumper with (E63) Durabed, pickup bed. Available with (ZW9) pickup bed delete. Included with (PQA) WT/CX Safety Package.)	0.00 lbs	0.00 lbs	\$200.00
VJH	Bumper, rear chrome (Requires (V46) Chrome front bumper. Included with (PQA) WT/CX Safety Package.)	0.00 lbs	0.00 lbs	\$0.00

## ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
9L7	Upfitter switch kit, (5) Provides 3-30 amp and 2-20 amp configurable circuits to facilitate installation of aftermarket electrical accessories. Kit with all required parts will be shipped loose with the truck for installation by the dealer or upfitter at customer expense. Installation instructions and technical assistance available at <a href="http://www.gmupfitter.com">www.gmupfitter.com</a> .	0.00 lbs	0.00 lbs	\$150.00
C49	Defogger, rear-window electric (Included with (PCV) WT Convenience Package.)	0.00 lbs	0.00 lbs	Inc.
<b>Options Total</b>		<b>0.00 lbs</b>	<b>0.00 lbs</b>	<b>\$2,915.00</b>

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Data Version: 23599. Data Updated: Oct 3, 2024 6:42:00 PM PDT.



## RESOLUTION 2024-058

A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SEWARD, ALASKA,  
ADOPTING THE CITY OF SEWARD 2025  
LEGISLATIVE PRIORITIES AND  
CONGRESSIONALLY DESIGNATED  
SPENDING LIST

### Documents:

- Agenda Statement
- Resolution 2024-058
- Attachments:
  - 2024 Legislative Priorities Guide

[The guide is a separate publication and also posted on the city website]



## City Council Agenda Statement

**Meeting Date:** October 28, 2024

**To:** City Council

**Through:** Kat Sorensen, City Manager

**Subject:** Resolution 2024-058: Adopting the City of Seward 2025 Legislative Priorities and Congressionally Designated Spending List

---

### Background and justification:

Each year the City of Seward compiles a list of projects and relevant issues which are key legislative priorities. The City Manager provides this list as a piece of legislation to the City Council to approve those key priorities for which the City would benefit from obtaining funding and legislative support. In 2025 the legislative priorities list continues to be of primary importance, given the ongoing likelihood of expansive federal infrastructure fund availability. The comprehensive list is used to effectively interact with the City's legislators and lobbyists. Having the 2025 Legislative Priorities list available prior to the beginning of the state legislative session in January is valuable to engage in a meaningful manner with legislators early in the process. The 2025 Legislative Priorities will also be used to generate the booklet which will be provided to various entities during visits to Juneau and Washington, DC.

Administration recommends inclusion of the following projects for the 2025 Legislative Priorities:

- Continued Full Funding for the Construction and Maintenance of the United States Army Corp of Engineers Lowell Tunnel Outfall Diversion Structure
- Expansion of Water/Sewer and Access Infrastructure Which Will Increase Construction of New Residential Development throughout City Limits
- Seward Marine Industrial Center Infrastructure
- Replacement of Old Piping with New Ductile Iron Piping throughout Seward
- Funding for the Construction of a New Public Works Facility
- Float Extension Project in the Harbor for Z Float
- Full Funding and Ongoing Maintenance for the Seward Airport Operated by the State of Alaska
- Funding for the Construction of a New Harbormaster Office
- Funding for the Construction of a New Fire Station
- Funding for the Construction of a New Police Station
- Sidewalk Replacement and Refurbishment throughout the City of Seward

PACAB reviewed the 2024 Legislative Priorities to make recommendations for the 2025 Legislative Priorities during a work session on August 18, 2024 and administrative recommendations were discussed. PACAB's general sentiments were to make sure that this is





### City Council Agenda Statement

looking forward towards the future (vs being reactive), prioritizing needed infrastructure, and addressing the energy needs (costs) of the city. There was also the sentiment that less is more and having the document focused on the near priorities.

In addition to the 2025 Legislative Priorities, Administration requests direction from City Council on the 2025 Congressionally Designated Spending (“Earmarks”) list. We have been advised by our Federal Lobbyist to select three to five key priority projects for this purpose.

**Comprehensive and Strategic Plan Consistency Information**

This legislation is consistent with (citation listed):

Comprehensive Plan: This list affects all aspects of the Comprehensive Plan and Strategic Plan

Strategic Plan: \_\_\_\_\_

Other: \_\_\_\_\_

**Certification of Funds**

Total amount of funds listed in this legislation: \$ 0

This legislation (✓):

- Creates revenue in the amount of: \$ \_\_\_\_\_
- Creates expenditure in amount of: \$ \_\_\_\_\_
- Creates a savings in the amount of: \$ \_\_\_\_\_
- Has no fiscal impact

Funds are (✓):

- Budgeted Line item(s): \_\_\_\_\_
- Not budgeted \_\_\_\_\_
- Not applicable

**Fund Balance Information**

Affected Fund (✓):

- |                                      |                                  |                                   |                                     |
|--------------------------------------|----------------------------------|-----------------------------------|-------------------------------------|
| <input type="checkbox"/> General     | <input type="checkbox"/> SMIC    | <input type="checkbox"/> Electric | <input type="checkbox"/> Wastewater |
| <input type="checkbox"/> Boat Harbor | <input type="checkbox"/> Parking | <input type="checkbox"/> Water    | <input type="checkbox"/> Healthcare |
| <input type="checkbox"/> Motor Pool  | <input type="checkbox"/> Other   | _____                             |                                     |

*Note: amounts are unaudited*

Fund Balance/Net position – restricted \$ \_\_\_\_\_

Fund Balance/Net position – unrestricted/unassigned \$ \_\_\_\_\_

Available Unrestricted Cash Balance: \$ \_\_\_\_\_

Finance Director Signature: Sully Jusino



## City Council Agenda Statement

**Attorney Review**

<input type="checkbox"/>	Yes	Attorney Signature: _____
<input checked="" type="checkbox"/>	Not applicable	Comments: _____
		_____

**Administration Recommendation**

<input checked="" type="checkbox"/>	Adopt Resolution	
<input type="checkbox"/>	Other:	_____

---

**Sponsored by: Sorensen**

**CITY OF SEWARD, ALASKA  
RESOLUTION 2024-058**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEWARD,  
ALASKA, ADOPTING THE 2025 LEGISLATIVE PRIORITIES AND  
CONGRESSIONALLY DESIGNATED SPENDING LIST**

**WHEREAS**, each year City administration compiles a list of legislative priorities and creates the Congressionally Designated Spending List; and

**WHEREAS**, the 2025 Legislative Priorities outlines the City’s key projects, needs, and areas of focus for lobbying efforts; and

**WHEREAS**, the list is used as a guide for both our state and federal lobbyists to promote awareness of the City’s priority needs and solicit funding; and

**WHEREAS**, all projects on the 2025 Legislative Priorities are consistent with the Comprehensive Plan.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEWARD, ALASKA**, that:

**Section 1.** The Seward City Council hereby adopts the following 2025 Legislative Priorities.

- Continued Full Funding for the Construction and Maintenance of the United States Army Corp of Engineers Lowell Tunnel Outfall Diversion Structure
- Expansion of Water/Sewer and Access Infrastructure Which Will Increase Construction of New Residential Development throughout City Limits
- Seward Marine Industrial Center Infrastructure
- Replacement of Old Piping with New Ductile Iron Piping throughout Seward
- Funding for the Construction of a New Public Works Facility
- Float Extension Project in the Harbor for Z Float
- Full Funding and Ongoing Maintenance for the Seward Airport Operated by the State of Alaska
- Funding for the Construction of a New Harbormaster Office
- Funding for the Construction of a New Fire Station
- Funding for the Construction of a New Police Station
- Sidewalk Replacement and Refurbishment throughout the City of Seward

**Section 2.** This resolution shall take effect immediately upon adoption.

**PASSED AND APPROVED** by the City Council of the City of Seward, Alaska, this 28<sup>th</sup> day of October 2024.

**CITY OF SEWARD, ALASKA  
RESOLUTION 2024-058**

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**THE CITY OF SEWARD, ALASKA**

---

**Sue McClure, Mayor**

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

**ATTEST:**

---

Kris Peck  
City Clerk

(City Seal)

CITY OF SEWARD, ALASKA  
APPLICATION FOR THE  
COOK INLET AQUACULTURE ASSOCIATION  
CITY REPRESENTATIVE

RECEIVED

OCT 10 2024

OFFICE OF THE  
CITY CLERK

NAME: Alec Branson

MAILING ADDRESS: 13271 Brano Road

E-MAIL ADDRESS: albranson@gmail.com

TELEPHONE: 907-599-0393

LENGTH OF RESIDENCY IN THE SEWARD AREA: 58 years

PRESENTLY EMPLOYED AS: Commercial Fisherman

List any special training, education, or background which may factor into the Cook Inlet Aquaculture Association

46 years commercial fishing on the  
Seward N surrounding areas.

I am specifically interested in serving on the Cook Inlet Aquaculture Association because:

my mother started it N got  
all her fish on the grounds  
inside from me, helped  
design trail lake, ~~the lake~~

Have you ever served on similar commissions or boards elsewhere?  Yes  No

If so, where? \_\_\_\_\_ And when? \_\_\_\_\_

Alec Branson  
SIGNATURE

10-5-2024  
DATE



# AGENDA STATEMENT

Meeting Date: October 28, 2024  
From: Jodi Kurtz, Deputy City Clerk  
Agenda Item: Liquor License Renewal

---

## BACKGROUND & JUSTIFICATION:

The City Council has an opportunity to object to the request for a liquor license renewal for the following business:

Name of Business: Firebrand BBQ  
Licensee: Firebrand LLC  
Type of Business: Restaurant 8/ Eating Place - Seasonal  
License Number: 5872

The City of Seward Police Department, Fire Department, Finance Department have complete their compliance checks and have found no issues.

## FISCAL NOTE:

In the event the City of Seward chooses to file a protest for the above renewal of liquor license, then under Alaska Statutes 4.11.80 the City of Seward will be required to assist in, or undertake the defense of its protest.

---

## RECOMMENDATION:

No grounds for protest to the renewal of liquor license for Firebrand BBQ, License #5872 Restaurant / Eating Place – Seasonal.



# MEMORANDUM

Date: September 27, 2024

To: John Rymer Finance/Public Utilities  
 Naneth Ambrosiani Finance/Leases  
 Chief Alan Nickell Police Department  
 Chief Clinton Crites Fire Department

From: Jodi, Deputy City Clerk

RE: Verifying compliance for the RENEWAL of a liquor license

RECEIVED

OCT 16 2024

OFFICE OF THE CITY CLERK

The following business has applied for a liquor license renewal. Please review for compliance with all utilities, lease payments and assessments. Thank you.

Name of Business: Firebrand BBQ

Licensee: Firebrand LLC

Type of License: Restaurant / Eating Place - Seasonal

License Number: 5872

Department	Status	Initials	Date
Finance/ Utilities	Good	JS	9/27/24
Finance/Leases	Compliant	N.A.	9/30/24 9:50 AM
Police Chief	Compliant	ADN	9/30/24 1400 hrs
Fire Chief	Compliant	ROC FI	10/15/24 1515 9/3/24 Paid

Deadline for protest: Monday, November 25, 2024 (60 days from receipt of notification)

Last regular council meeting for approval: Monday, November 25, 2024

**PLEASE RETURN TO CITY CLERK no later than noon on Tuesday, November 19, 2024.**



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,  
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

September 26, 2024

From: [Alcohol.licensing@alaska.gov](mailto:Alcohol.licensing@alaska.gov) ; [amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)

Licensee: **Firebrand LLC**

DBA: Firebrand BBQ

VIA email: [shiggins0511@gmail.com](mailto:shiggins0511@gmail.com)

CC: None

Local Government 1: Kenai Peninsula Borough

Local Government 2: Seward

Via Email: [micheleturner@kpb.us](mailto:micheleturner@kpb.us); [jkaspar@kpb.us](mailto:jkaspar@kpb.us); [sessert@kpb.us](mailto:sessert@kpb.us); [mjenkins@kpb.us](mailto:mjenkins@kpb.us);  
[nscarlett@kpb.us](mailto:nscarlett@kpb.us); [mboehmler@kpb.us](mailto:mboehmler@kpb.us); [rraidmae@kpb.us](mailto:rraidmae@kpb.us); [slopez@kpb.us](mailto:slopez@kpb.us); [bcarter@kpb.us](mailto:bcarter@kpb.us);  
[kpeck@cityofseward.net](mailto:kpeck@cityofseward.net); [clerk@cityofseward.net](mailto:clerk@cityofseward.net)

Community Council: n/a

Via Email:

Re: Restaurant / Eating Place - Seasonal #5872 Combined Renewal Notice

<b>License Number:</b>	#5872
<b>License Type:</b>	Restaurant / Eating Place - Seasonal
<b>Licensee:</b>	Firebrand LLC
<b>Doing Business As:</b>	Firebrand BBQ
<b>Physical Address:</b>	1101 3rd Ave, Seward, AK 99664
<b>Designated Licensee:</b>	Firebrand LLC
<b>Phone Number:</b>	(806) 640-4519; (907) 491-0037
<b>Email Address:</b>	<a href="mailto:shiggins0511@gmail.com">shiggins0511@gmail.com</a>

License Renewal Application

Endorsement Renewal Application

**Dear Licensee:**

Our staff has reviewed your application after receiving your application and required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(ies), your community council if your proposed premises is in Anchorage or certain locations in the Matanuska-



Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(ies) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **November 19<sup>th</sup>, 2024** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The board will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a).

Please feel free to contact us through the [Alcohol.licensing@alaska.gov](mailto:Alcohol.licensing@alaska.gov) email address if you have any questions.

**Dear Local Government:**

We have received completed renewal applications for the above listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsement, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

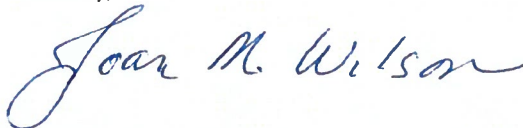
To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had reasonable opportunity to defend the application before the meeting of the local governing body. If you have any questions, please email [amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov).

**Dear Community Council (Municipality of Anchorage and Mat-Su Borough only)**

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This letter serves to provide written notice to the above referenced entities regarding the above application, as required under AS 04.11.310(b) and AS 04.11.525.

Please contact the local governing body with jurisdiction over the proposed premises for information regarding review of this application. Comments or objections you may have about the application should first be presented to the local governing body. If you have any questions, please email [Alcohol.licensing@alaska.gov](mailto:Alcohol.licensing@alaska.gov)

Sincerely,



Joan M. Wilson, Director  
907-269-0350



Monday, September 30, 2024

**Sent via email:** [clerk@cityofseward.net](mailto:clerk@cityofseward.net)

Kris Peck, City Clerk  
City of Seward

RE: Non-Objection of Application

Licensee/Applicant	:	Firebrand, LLC
Business Name	:	Firebrand BBQ
License Type	:	Restaurant/Eating Places - Public Convenience
License Location	:	1101 3rd Avenue, Seward, AK 99664, City of Seward
License No.	:	5872
Application Type	:	License Renewal

Dear Mr. Peck,

This serves to advise that the Kenai Peninsula Borough has reviewed the above referenced application and has no objection.

Should you have any questions, or need additional information, please do not hesitate to let us know.

Sincerely,

Michele Turner, CMC  
Borough Clerk

cc: [shiggins0511@gmail.com](mailto:shiggins0511@gmail.com);

<mailto:amco.localgovernmentonly@alaska.gov>



## Vice Mayor

Meeting Date: October 28, 2024

From: Kris Peck, City Clerk

Agenda Item: Nominate, elect & swear-in a council member as Vice Mayor with a term set to expire October 2025

---

### **BACKGROUND & JUSTIFICATION**

The Municipal Election results were certified on the October 14, 2024 council meeting.

At the second council meeting in October, the council elects one of its members to act as Vice Mayor.

The Vice Mayor chairs the meetings in the absence of the Mayor and fills in for the Mayor at ceremonial functions when the Mayor is unavailable. In the absence of the Mayor, the Vice Mayor shall possess all the powers of the mayor and all duties required of them by law or the City Council.

### **VOTING & APPOINTING PROCEDURE**

The Mayor opens the floor for nominations.

The Mayor or any council member may then nominate one or more council members for the position.

If only one nomination is received, a motion is made to close the nominations and cast a unanimous ballot for the chosen person. That motion will need a second and can be approved by unanimous consent (no roll call is necessary).

If more than one nomination is received, paper ballots are prepared for each council member to sign and vote for a nominee, or council can conduct a voice vote. It takes four affirmative votes to be appointed.

---

# December Meeting Date



**Date:** October 28, 2024

**From:** Kris Peck, City Clerk

**Topic:** Discuss changing the December 9, 2024 City Council Meeting date to December 16, 2024

---

## **BACKGROUND**

Regular meetings of the city council shall be held on the second and fourth Mondays of each month at 7:00 p.m.

## **CONSIDERATIONS**

The December 9, 2024 regular meeting conflicts with the Alaska Municipal League conference held in Anchorage. In order to attend the conference and training sessions, the council members would have to miss the regular meeting.

However, it would be possible to reschedule the meeting to Monday, December 16, 2024.

## **RECOMMENDATION**

Discuss rescheduling the meeting to Monday, December 16, 2024.

If council wishes to reschedule the meeting, a motion/second and affirmative vote of four would be required.

# Alaska Municipal League Conference 2024

## Weeklong Schedule

**Sunday, December 8 – Wednesday, December 11:** Alaska Association of Municipal Clerks  
**Monday, December 9 – Tuesday, December 10:** Alaska Municipal Management Association  
**Monday, December 9 – Tuesday, December 10:** Alaska Municipal Attorneys Association  
**Monday, December 9 – Tuesday, December 10:** Alaska Association of Assessing Officers  
**Monday, December 9:** Newly Elected Officials Training  
**Tuesday, December 10:** Alaska Conference of Mayors  
**Wednesday, December 11 – Friday, December 13:** Alaska Government Finance Officers Association  
**Wednesday, December 11 – Friday, December 13:** Alaska Municipal League Annual Conference

## Conference Rates:

**Early Bird Full Registration (Until November 15):**

Member \$375 | Non-Member \$425

**Single Day Registration:**

Member \$200 | Non-Member \$225

AML will have a virtual/online Newly Elected Officials training on **November 20, 2024** from 9am – 4:30 pm. Registration cost is believed to be the same as in person.

## Lodging

AML has a room block at both the Marriott Anchorage Downtown, the Hotel Captain Cook, and the Voyager Inn. Please note that if you choose to stay at the Hotel Captain Cook or the Voyager Inn, AML **will not** be providing a shuttle this year. Please see information below for each room block:

**Rooms are available December 4, 2024 to December 17, 2024 and must be booked by Saturday, November 2.**

### Marriott Anchorage Downtown

820 W. 7th Avenue  
Anchorage, Alaska 99501  
Phone: (907) 279-8000

**Room Rate – \$159 USD per night**

[Room Block Link](#)

### Hotel Captain Cook

939 West 5th Avenue  
Anchorage, AK 99501  
Phone: (907) 343-2279

**Room Rate – \$175 USD per night**

Booking Link: [Alaska Municipal League 2024](#)

Booking Code: AML24

### Voyager Inn

Call the Hotel Captain Cook and ask for the AML room rate  
Phone: (907) 343-2279

40 room available, **\$75 plus tax/night**

Receive Complementary use of Captain Cook Athletic Club and WiFi

## Estimated Cost to Attend per member, actual amount could be more or less:

Mileage \$160.80

Per Diem for 4 days \$372.00

Registration full conference \$375.00

Lodging for 4 nights \$700.00

Parking \$120

**Estimated total \$1727.80**

The budget accounts for up to 3 members of council attending (includes mayor).



October 17, 2024

City of Seward  
410 Adams St  
Seward, AK 99664

Dear Mayor McClure, City Council, and City Staff,

This letter serves as our quarterly report for the period July 1 to September 30, 2024. Seward Business Advisor KellyAnn Cavaretta completed another successful quarter with the Alaska SBDC, not only excelling with clients but also preparing one of the most robust Alaska Entrepreneurship Week, formerly Startup Week, itineraries in the state. KellyAnn was able to organize five events for AEW, the most for a community in Alaska outside Anchorage and Fairbanks. In SBDC metrics, for the capital infusion category, KellyAnn continues to lead all Alaska SBDC advisors this year with \$8.2 million in loans, grants, and investments, despite being located in one of the smallest communities. Her hard work and dedication have been recognized by clients in Seward, resulting in 11 consecutive quarters of positive satisfaction survey reviews. Here is a summary of deliverables to the Seward community during the quarter (year):

Client Hours: 67.8 (282.0)	Jobs Supported: 157 (270)
Total Clients: 42 (90)	Capital Infusion: \$0 (\$8,220,601)
New Businesses Started or Bought: 3 (14)	Client Surveys: 100% positive (100% positive)

This next section provides lists of the top advising topics and top industries obtaining technical assistance from the Alaska SBDC in Seward. With start-ups and buy/sells completed ahead of the summer tourist season, general management moved into the top list of advising topics for the quarter. In regards to industries working with the SBDC, accommodation overtook food services by a wide margin, while retailers and tour guides remained on the list.

#### Topics

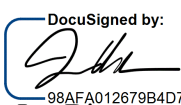
1. General Management: 15.5 hrs (23%)
2. Start-up Assistance: 14.2 hrs (21%)
3. Buy/Sell Business: 12.3 hrs (18%)
4. Financing/Capital: 11.3 hrs (17%)
5. Legal Issues: 7.4 hrs (11%)

#### Industries

1. Accommodation: 26.8 hrs (40%)
2. Retailers: 10.7 hrs (16%)
3. Food Services: 8.2 hrs (12%)
4. Tour Guides: 8.1 hrs (12%)
5. Services: 3.7 hrs (5%)

We would like to thank the City of Seward for supporting the Seward Business Advisor position. KellyAnn has excelled in her role as the Seward advisor and we are pleased that the city council voted to extend her contract for another three years. Please do not hesitate to contact us if you have any questions.

Sincerely,

DocuSigned by:  
  
98AFA012679B4D7...

Jon Bittner  
Executive Director  
Alaska SBDC

# November 2024

November 2024

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 27	28	29	30	31	Nov 1	2
3	4	7:00am General Election Day 7:00pm P&Z Meeting Rescheduled to 11/19	6 12:00pm PACAB Mtg	7	8	9
10	11 Veteran's Day	12 7:00pm CC Mtg	13	14 5:30pm HP WS and Meeting 5:30	15	16
17	18 5:30pm CC Spc Mtg - Budget	19 5:30pm P&Z WS & Mtg Rescheduled from Nov 5th (Council Chambers)	20 12:00pm PACAB WS 2:00pm PACAB Ad Hoc Heat Loop Mtg (Seward Community Library &	21	22	23
24	25 5:30pm CC Spc Mtg - Budget 7:00pm CC Mtg (Chambers)	26	27	28 Thanksgiving Day	29 Day After Thanksgiving	30

# December 2024

December 2024

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 1	2	3 7:00pm P&Z Meeting	4 12:00pm PACAB Mtg	5	6	7
8	9 7:00pm CC Mtg (Council Chambers)	10	11	12	13	14
15	16	17 6:00pm P&Z Work Session (Council Chambers)	18 12:00pm PACAB WS 2:00pm PACAB Ad Hoc Heat Loop Mtg (Seward Community Library & )	19	20	21
22	23 7:00pm CC Mtg (Chambers)	24 Christmas Eve	25 Christmas Day	26	27	28
29	30	31	Jan 1, 25	2	3	4