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The City of Seward, Alaska

CITY COUNCIL MEETING AGENDA

City Council Chambers, 410 Adams Street



Please silence all cell phones and devices during the meeting

Mayor Sue McClure	Council Member Kevin Finch	City Manager Kat Sorensen
Vice Mayor John Osenga	Council Member Robert Barnwell	Deputy City Manager Jason Bickling
Council Member Mike Calhoon	Council Member Julie Crites	City Clerk Kris Peck
Council Member Randy Wells		City Attorney Sam Severin

Monday, September 23, 2024 at 7:00 p.m.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZEN COMMENTS ON ANY SUBJECT EXCEPT THOSE ITEMS SCHEDULED FOR PUBLIC HEARING *(Those who have signed in will be given the first opportunity to speak. Time is limited to 3 minutes per speaker and 36 minutes total time for this agenda item.)*
5. APPROVAL OF AGENDA AND CONSENT AGENDA *(Approval of Consent Agenda passes all routine items listed under Item 7. Consent Agenda items are not considered separately unless a council member requests an item be returned to the Regular Agenda.)*
6. SPECIAL ORDERS, PRESENTATIONS, AND REPORTS
 - A. Proclamations and Awards
 - 1) Proclamation for Patriot Day.....5
 - 2) Proclamation for Fire Prevention Month.....6
 - B. City Manager Report.....8
 - C. City Clerk Report.....15
 - D. City Attorney Report-None
 - E. Other Reports and Announcements
 - 1) Chamber of Commerce Report from Executive Director Sam Allen
 - F. Presentations- None
7. CONSENT AGENDA *(also marked with an asterisk *)*
 - A. Minutes of Preceding Meeting
 - 1)* Approval of the September 9, 2024 City Council Meeting Minutes.....17
 - B. Introduction of Ordinances -None

C. Resolutions

- 1)* **Resolution 2024-052:** Authorizing the City Manager to Extend the Contract with R&M Consultants Inc. for On-Call Engineering and Grant Assistance Services through December 31, 202625
- 2)* **Resolution 2024-053:** Approving Amendment #1 to the Employment Agreement with the City Manager47
- 3)* **Resolution 2024-054:** Authorizing the City Manager to Transfer \$ 1,183,355 to the Capital Acquisition Fund Representing 50% of the General Fund Annual Surplus for 2023 and Appropriating Funds57

D. Other Items

- 1) *No grounds for protest to the renewal of the liquor license for the Seward Brewing Company-Restaurant Eating Place #528762
- 2) *No grounds for protest to the renewal of the liquor license for the Seward Brewing Company-Brewery Manufacturer Seasonal #5288.....67
- 3) *Approve the appointment of a Canvass Board for the 2024 Regular Municipal Election72

8. PUBLIC HEARINGS -None

9. UNFINISHED BUSINESS

- A. Ordinances -None
- B. Resolutions -None
- C. Other Items

- 1) Discuss wells and septic tanks within city limits73
[This item first appeared on the August 12, 2024 agenda]

10. NEW BUSINESS

- A. Ordinances for Introduction -None
- B. Resolutions

- 1) **Resolution 2024-049:** Authorizing the City Manager to Execute Task Order 2734.31 with R&M Engineering for the 15% Design and Engineering of the Fire Station Facility in an Amount Not to Exceed \$318,330 and Appropriating Funds.....77
- 2) **Resolution 2024-050:** Authorizing the City Manager to Accept a Proposal from Kasteler Consulting Inc. (KCI) for Additional Investigation and Mitigation Work on the Jesse Lee Home Property in an Amount Not to Exceed \$48,946.55 and Appropriating Funds.....105

- 3) **Resolution 2024-051:** Authorizing the City Manager to Use Grant Funds for Professional Design and Engineering Services from PND Engineers, Inc, in the Amount of \$117,673, for the Design of the Second Ave Fish Passage Culvert186

C. Other New Business - None

11. INFORMATIONAL ITEMS AND REPORTS *(No action required.)*

A. Boards and Commissions Minutes

- 1) Historic Preservation Commission Minutes from April 11, 2024204

B. Other Items

1) Upcoming City Council Meetings

- a. Monday, October 14, 2024 at 5:30 p.m. Work Session. Topic: Budget Kick Off.....208
- b. Monday, October 14, 2024 at 7:00 p.m. City Council Meeting

12. CITIZEN COMMENTS *(There is no sign in for this comment period. Time is limited to five minutes per speaker.)*

13. COUNCIL AND ADMINISTRATION COMMENTS AND RESPONSES TO CITIZEN COMMENTS

14. EXECUTIVE SESSION -None

15. ADJOURNMENT