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The City of Seward, Alaska

CITY COUNCIL MEETING AGENDA

City Council Chambers, 410 Adams Street



Please silence all cell phones and devices during the meeting

Mayor Sue McClure	Council Member Kevin Finch	City Manager Kat Sorensen
Vice Mayor John Osenga	Council Member Robert Barnwell	Deputy City Manager Jason Bickling
Council Member Mike Calhoon	Council Member Julie Crites	City Clerk Kris Peck
Council Member Randy Wells		City Attorney Sam Severin

Monday, September 9, 2024 at 7:00 p.m.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZEN COMMENTS ON ANY SUBJECT EXCEPT THOSE ITEMS SCHEDULED FOR PUBLIC HEARING *(Those who have signed in will be given the first opportunity to speak. Time is limited to 3 minutes per speaker and 36 minutes total time for this agenda item.)*
5. APPROVAL OF AGENDA AND CONSENT AGENDA *(Approval of Consent Agenda passes all routine items listed under Item 7. Consent Agenda items are not considered separately unless a council member requests an item be returned to the Regular Agenda.)*
6. SPECIAL ORDERS, PRESENTATIONS, AND REPORTS
  - A. Proclamations and Awards
    - 1) Proclamation for Sister City Exchange Students.....5
  - B. City Manager Report.....6
  - C. City Clerk Report.....17
  - D. City Attorney Report.....19
  - E. Other Reports and Announcements -None
  - F. Presentations *(Presentations are limited to ten minutes each, excluding Q&A, and are limited to two per meeting unless increased by council.)*
    - 1) Presentation on Sister City Exchange Student Visit to Obihiro, Japan
7. CONSENT AGENDA *(also marked with an asterisk \*)*
  - A. Minutes of Preceding Meeting
    - 1)\* Approval of the August 26, 2024 City Council Meeting Minutes.....21
  - B. Introduction of Ordinances -None
  - C. Resolutions

1) * <b>Resolution 2024-046:</b> Adopting Joint Resolution No. 2024-002 of the Assembly of the Kenai Peninsula Borough and the Councils of the Cities of Homer, Kachemak, Kenai, Seward, Seldovia, and Soldotna, Supporting the Kenai Peninsula Economic Development District’s Request that the 2026 and 2027 Cook Inlet Finfish Meetings Be Held in Soldotna, Alaska to Provide Resource Stakeholders the Opportunity to be Present at Public Discussions Affecting the Management of Their Resources.....	27
2) * <b>Resolution 2024-047:</b> Authorizing the City Manager to Enter into an Agreement with the Alaska Small Business Development Center and the Seward Chamber of Commerce, to Continue Funding the Small Business Advisor Position for Three Years, in the Amount of \$25,000 Per Year and Appropriating Funds.....	47
3) * <b>Resolution 2024-048:</b> Adopting a Revised Memorandum of Agreement Between the Kenai Peninsula Borough and the Cities of Homer, Kenai, Seldovia, Soldotna and Seward, for the Purpose of Intergovernmental Administration of Borough and City Elections.....	61
D. Other Items -None	
8. PUBLIC HEARINGS	
A. Ordinances for Enactment	
1) <b>Ordinance 2024-013:</b> Amending Seward City Code 15.10.226 - Land Uses Allowed to Standardize Language and Clarify Where Marijuana Establishments Are Allowed in Each Zoning District.....	80
9. UNFINISHED BUSINESS -None	
10. NEW BUSINESS	
A. Ordinances for Introduction -None	
B. Resolutions	
1) <b>Resolution 2024-045:</b> Authorizing the City Manager to Enter into a Service Agreement with Tyler Technologies, Priority Dispatch, U.S. Digital Designs, Dell Technologies, and the Kenai Peninsula Borough to Provide Computer Aided Dispatch (CAD) and Report Management Software (RMS) to the City of Seward for an Initial Cost Of \$215,788.89 and an Annual Recurring Cost of \$42,048 and Appropriating Funds.....	97
C. Other New Business	
1) Discuss Electric Infrastructure Project Funding.....	180
2) Discuss Seward Hospital	
11. INFORMATIONAL ITEMS AND REPORTS <i>(No action required.)</i>	
A. Boards and Commissions Minutes	

1) PACAB Meeting Minutes from May 1, 2024 .....	183
2) Planning & Zoning Commission Meeting Minutes from August 6, 2024.....	187
<b>B. Other Items</b>	
1) Upcoming City Council Meetings	
a. Work Session Monday, September 23, 2024 at 5:30 p.m. Topic: Wells and Septic Systems Inside City Limits - Continuing discussion from August 26, 2024 Work Session on the same topic.....	191
b. Regular Meeting Monday, September 23, 2024 at 7:00 p.m.	
12. CITIZEN COMMENTS <i>(There is no sign in for this comment period. Time is limited to five minutes per speaker.)</i>	
13. COUNCIL AND ADMINISTRATION COMMENTS AND RESPONSES TO CITIZEN COMMENTS	
14. EXECUTIVE SESSION	
A. Per Seward City Code 2.10.033 E(2): Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion.	
<b>City Manager Annual Evaluation</b>	
15. ADJOURNMENT	