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The City of Seward, Alaska

CITY COUNCIL MEETING AGENDA

City Council Chambers, 410 Adams Street



Please silence all cell phones and devices during the meeting

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Mayor Sue McClure	Council Member Kevin Finch	City Manager Kat Sorensen
Vice Mayor John Osenga	Council Member Robert Barnwell	Deputy City Manager Jason Bickling
Council Member Mike Calhoun	Council Member Julie Crites	City Clerk Kris Peck
Council Member Randy Wells		City Attorney Sam Severin

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**Monday, August 12, 2024 at 7:00 p.m.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZEN COMMENTS ON ANY SUBJECT EXCEPT THOSE ITEMS SCHEDULED FOR PUBLIC HEARING *(Those who have signed in will be given the first opportunity to speak. Time is limited to 3 minutes per speaker and 36 minutes total time for this agenda item.)*
5. APPROVAL OF AGENDA AND CONSENT AGENDA *(Approval of Consent Agenda passes all routine items listed under Item 7. Consent Agenda items are not considered separately unless a council member requests an item be returned to the Regular Agenda.)*
6. SPECIAL ORDERS, PRESENTATIONS, AND REPORTS
  - A. Proclamations and Awards - None
  - B. City Manager Report.....Pg. 5
  - C. City Clerk Report .....Pg. 21
  - D. City Attorney Report .....Pg. 24
  - E. Other Reports and Announcements - None
  - F. Presentations – None
7. CONSENT AGENDA *(also marked with an asterisk \*)*
  - A. Minutes of Preceding Meeting
    - 1) \*Approval of the July 22, 2024 City Council Meeting Minutes.....Pg. 26
  - B. Introduction of Ordinances -None
  - C. Resolutions- None
  - D. Other Items
    - 1)\* Re-appoint Elizabeth Dunn to PACAB with a term set to expire July 2027.....Pg. 32

- 2)\* Appoint Jesse Groom to PACAB with a term set to expire July 2027.....Pg. 35
  - 3)\* No grounds for protest to the renewal of liquor license for the Alaska Seafood Grill.....Pg. 36
  - 4)\* No grounds for protest to the renewal of liquor license for the Gateway Liquor & Food Mart.....Pg. 38
  - 5)\* No grounds for protest to the renewal of liquor license for the Seward Alehouse.....Pg. 40
8. PUBLIC HEARINGS *(Public hearing comments are limited to five minutes per person. After all speakers have spoken, a person may speak for a second time for no more than one (1) minute.)*
- A. Ordinances for Enactment
    - 1) **Ordinance 2024-011:** Amending Seward City Code 8.05.045 Hours of Sale for Alcoholic Beverages.....Pg. 43
    - 2) **Ordinance 2024-012:** Amending Seward City Code Title 3 Personnel Anniversary Date Definition .....Pg. 49
  - B. Resolutions Requiring Public Hearing
    - 1) **Resolution 2024-041:** Authorizing the City Manager to Negotiate a Land Swap for a Portion of City Property at 1000 Hemlock Avenue in Exchange for a Portion of Private Property at 2405 Seward Highway.....Pg. 54
9. UNFINISHED BUSINESS
- A. Ordinances -None
  - B. Resolutions -None
10. NEW BUSINESS
- A. Ordinances for Introduction - None
  - B. Resolutions
    - 1) **Resolution 2024-042:** Authorizing the City Manager to Upgrade the Exterior Doors on Main Entrance of the Seward Community Library & Museum With ADA-Compliant Sliding Doors, Using a Combination of Donated and Appropriating Funds.....Pg. 64
  - C. Other New Business
    - 1) Discuss wells and septic tanks within city limits
    - 2) Discuss Work Session calendar.....Pg. 79
    - 3) Discuss City Manager 2025/2026 travel.....Pg. 80
11. INFORMATIONAL ITEMS AND REPORTS
- A. Boards and Commissions Minutes

- 1) Planning & Zoning Commission Meeting Minutes from July 2, 2024.....Pg. 81
- B. Other Items
  - 1) Upcoming City Council Meetings
    - a. August 26, 2024 Work Session at 6:00 p.m. Topic: Discuss wells and septic tanks within city limits.....Pg. 86
    - b. August 26, 2024 Regular Meeting at 7:00 p.m.
  - 2) Providence Financial Information.....Pg. 87
- 12. CITIZEN COMMENTS *(There is no sign in for this comment period. Time is limited to five (5) minutes per speaker.)*
- 13. COUNCIL AND ADMINISTRATION COMMENTS AND RESPONSES TO CITIZEN COMMENTS
- 14. EXECUTIVE SESSION – None
- 15. ADJOURNMENT