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The City of Seward, Alaska  
PLANNING & ZONING COMMISSION  
MEETING AGENDA



City Council Chambers, 410 Adams Street

*Please silence all cell phones and devices during the meeting*

Chair Carol Griswold	Commissioner Rhonda Hubbard	Community Development Director
Vice Chair Brenan Hornseth	Vacant Seat	Daniel Meuninck
Commissioner Nathaniel Charbonneau		City Planner Courtney Bringhurst
Commissioner Vanessa Verhey		Executive Assistant Clara Brown
Commissioner Sean Ulman		City Clerk Kris Peck

**June 4, 2024 at 7:00 p.m.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZEN COMMENTS ON ANY SUBJECT EXCEPT THOSE ITEMS SCHEDULED FOR PUBLIC HEARING *(Those who have signed in will be given the first opportunity to speak. Time is limited to 3 minutes per speaker and 36 minutes total time for this agenda item.)*
5. APPROVAL OF AGENDA AND CONSENT AGENDA *(Approval of Consent Agenda passes all routine items listed under Item 7. Consent Agenda items are not considered separately unless a commissioner requests. In the event of such a request, the item is returned to the Regular Agenda. Marked with \*.)*
6. SPECIAL ORDERS, PRESENTATIONS, AND REPORTS
  - A. Proclamations and Awards - None
  - B. City Administration Report
  - C. Other Reports and Announcements - None
  - D. Presentations *(Presentations are limited to ten minutes each, excluding Q&A, and are limited to two per meeting unless increased by the commission.)* - None
7. CONSENT AGENDA
  - A. Minutes of Preceding Meeting
    - 1)\* Approve May 7, 2024 Planning & Zoning Commission Meeting Minutes.....X
8. PUBLIC HEARINGS *(Public hearing comments are limited to five (5) minutes per person. After all speakers have spoken, a person may speak for a second time for no more than one (1) minute.)*
  - A. Resolutions Requiring Public Hearing

- 1) Resolution 2024-013, of the Planning and Zoning Commission of the City of Seward, Alaska, Granting a Variance from Seward City Code 15.10.140(B)(31)(c) to Denise Cerniglia to construct an accessory apartment in a garage that is not attached to the primary dwelling unit on Lot 16A, Clearview Subdivision, Replat No. 1, Located at 1702 Resurrection Blvd; Within a Two-Family Residential (R2) Zoning District....XX

9. UNFINISHED BUSINESS

- A. Resolutions - None

10. NEW BUSINESS

- A. Resolutions - None
- B. Other New Business

- 1) Discuss work session topic for June 18, 2024.

11. INFORMATIONAL ITEMS AND REPORTS *(No action required.)*

- A. Reminder of Meetings

- 1) Work session on June 18, 2024 at 6:00 pm.
- 2) Regular meeting on July 2, 2024 at 7:00 pm.

- B. Other Items

12. CITIZEN COMMENTS *(There is no sign in for this comment period. Time is limited to five (5) minutes per speaker.)*

13. COMMISSION AND ADMINISTRATION COMMENTS AND RESPONSES TO CITIZEN COMMENTS

14. ADJOURNMENT