

**CITY OF SEWARD**  
**SIGN PERMIT APPLICATION**



**APPLICANT INFORMATION**

Applicant: \_\_\_\_\_ Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone No. ( ) \_\_\_\_\_

**PROPERTY DESCRIPTION**

Address: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Lot \_\_\_\_ Block \_\_\_\_ Subdivision \_\_\_\_\_ Parcel Number \_\_\_\_\_

Lot: Frontage \_\_\_\_\_ FT Side \_\_\_\_\_ FT Side \_\_\_\_\_ FT Area: \_\_\_\_\_ (AC/SF)

**SIGN DESCRIPTION**

Sign types: Wall, Freestanding, Marquee, Roof; Projecting and Reader Board

Lighting: Internal, External and None

Describe below all sign(s) on property including proposed sign(s). Attach additional sheets if necessary.

How many signs are currently on the property? \_\_\_\_\_

How many of the existing signs will be removed? \_\_\_\_\_

List the dimensions of each existing sign that will remain:

**Sign #1:** Location \_\_\_\_\_ Size: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_ sf

Height: \_\_\_\_\_ ft Type : \_\_\_\_\_ ( Existing/Proposed) Lighting \_\_\_\_\_

**Sign #2:** Location \_\_\_\_\_ Size: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_ sf

Height: \_\_\_\_\_ ft Type : \_\_\_\_\_ ( Existing/Proposed) Lighting \_\_\_\_\_

**Sign #3:** Location \_\_\_\_\_ Size: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_ sf

Height: \_\_\_\_\_ ft Type : \_\_\_\_\_ ( Existing/Proposed) Lighting \_\_\_\_\_

**Sign #4:** Location \_\_\_\_\_ Size: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_ sf

Height: \_\_\_\_\_ ft Type : \_\_\_\_\_ ( Existing/Proposed) Lighting \_\_\_\_\_

Your application cannot be processed without the following information:

1. A completed, signed application.
2. \$30 application fee Date Paid \_\_\_\_\_ Receipt Number \_\_\_\_\_
3. Scale drawing of all proposed and existing signs including sign dimensions, installed height of sign(s), and graphic design.
4. Scale plot plan showing location of buildings, signs and lighting (if applicable) on the property. Color renderings of each individual sign including: sign structure/mounting type, dimensions, square footage, illumination, colors, lettering, and materials.
5. Installation plan for proposed signs. Please identify existing and proposed signs.
6. Visit <https://library.municode.com/ak/seward> 15.20.010 for the complete Sign Code

Applicant's Signature: \_\_\_\_\_ Property Owner's Signature: \_\_\_\_\_