

**CITY OF SEWARD, ALASKA
RESOLUTION 2022-076**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEWARD, ALASKA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH LOGIC GEOPHYSICS & ANALYTICS LLC FOR GROUND PENETRATING RADAR SERVICES IN THE AMOUNT OF \$22,291, PLUS A 10% CONTINGENCY OF \$2,229, FOR A TOTAL AMOUNT NOT TO EXCEED \$24,520

WHEREAS, the City Cemetery is an important part of the Seward Community; and

WHEREAS, this item was included in the 2022 budget; and

WHEREAS, the Cemetery grounds are maintained by the Parks and Recreation Department, but the Community Development Department and City Clerk's Office manage the placement and records; and

WHEREAS, over the years, people have been buried without markers or markers may have given way to the environment; and

WHEREAS, it is vital for the collaborating city departments to have accurate information and records for maintaining the history and planning for growth; and

WHEREAS, the City would like to eventually provide the public access to these records and locations online; and

WHEREAS, the use of ground penetrating radar will enable the city departments to be able to provide that information with confidence.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEWARD, ALASKA that:

Section 1. The City Manager is authorized to enter into a contract with Logic Geophysics & Analytics LLC for ground penetrating radar services in the amount of \$22,291, plus a 10% contingency of \$2,229, for a total amount not to exceed \$24,520.

Section 2. This resolution shall take effect immediately upon adoption.

PASSED AND APPROVED by the City Council of the City of Seward, Alaska, this 13th day of June, 2022.

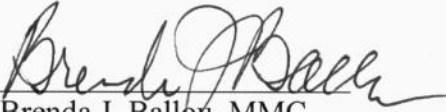
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THE CITY OF SEWARD, ALASKA


Christy Terry, Mayor

AYES: Osenga, McClure, Casagranda, DeMoss, Calhoon, Wells, Terry
NOES: None
ABSENT: None
ABSTAIN: None

ATTEST:


Brenda J. Ballou, MMC
City Clerk

(City Seal)



City Council Agenda Statement



Meeting Date: June 13, 2022
To: City Council
Through: Janette Bower, City Manager
Agenda Item: Resolution 2022-076: Authorizing The City Manager To Enter Into A Contract With Logic Geophysics & Analytics LLC For Ground Penetrating Radar Services In The Amount Of \$22,291, Plus A 10% Contingency Of \$2,229, For A Total Amount Not To Exceed \$24,520

Background and justification:

The Seward City Cemetery is an important site to our community and has a great need for accurate records to be maintained, not only for historic purposes but for future use planning as well. The Cemetery grounds are maintained by the Parks and Recreation Department but the Community Development Department and Clerks Office manage the placement and records.

Over the years, people have been buried without markers or markers may have given way to the environment. There are confirmed areas that we can see there is someone buried (rectangular depression in the ground) but we don't have any record or marker of the burial.

In order for the 3 entities to be able to work with confidence in both maintaining historical records and future growth as we go forward, we need to know with 100% confidence where there are burials.

The Community Development Department is entering all of the cemetery records into a GIS map that at some point and time we would like to make publicly accessible via website. In order to make sure that we have all burials, marked and unmarked in the GIS, we need to bring in Ground Penetrating Radar where they can see what is under the surface and be able to record that in the GIS. If sites are found that have unmarked burial sites, we would like to come back around with another resolution (from Parks and Rec) to create simple markers for those sites so that they can be identified physically onsite as a double protective measure to make sure that someone doesn't accidentally dig there for an additional burial.

This would be done in the Seward City Cemetery as well as the Jesse Lee Home Cemetery.

Note: We reached out to four different businesses for quotes and only one was able to and provided a quote. All correspondence attached.

Comprehensive and Strategic Plan Consistency Information

This legislation is consistent with (citation listed):

Comprehensive Plan: 3.9.1.2 Encourage the recognition, rehabilitation and preservation of prehistoric and historic sites, transportation routes, trails, buildings, objects and artifacts.

Strategic Plan: _____

Other: _____

Certification of Funds

Total amount of funds listed in this legislation: \$ 24,250

This legislation (✓):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in amount of: \$ 24,250
- Creates a savings in the amount of: \$ _____
- Has no fiscal impact

Funds are (✓):

- Budgeted Line item(s): 01000-1412-7009
- Not budgeted _____
- Not applicable _____

Unassigned Fund Balance and Available Unrestricted Cash Balance Information

Fund (✓):

- | | | | |
|---|----------------------------------|-----------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> General | <input type="checkbox"/> SMIC | <input type="checkbox"/> Electric | <input type="checkbox"/> Wastewater |
| <input type="checkbox"/> Boat Harbor | <input type="checkbox"/> Parking | <input type="checkbox"/> Water | <input type="checkbox"/> Healthcare |
| <input type="checkbox"/> Motor Pool | <input type="checkbox"/> Other | _____ | |

Unassigned Fund Balance*: \$ 2,503,985.03 *unaudited numbers period ending 5/30/22

Available Unrestricted Cash Balance*: \$ 8,073,870,.33

Finance Signature: *Sully Jusino*

Attorney Review ✓

- Yes
- Not applicable

Administration Recommendation

- Adopt Resolution
- Other: _____