

Getting a Library Card

at

Seward Community Library Museum

When a person is issued a library card from the Seward Community Library Museum they are allowed to check out up to 12 items, including not more than 3 DVD's and fines are capped at \$5.00 per card. Library card holders will be able to access downloadable e-books, audio books and music through the library webpage using their card barcode. Please ask for instructions at the library reception desk.

Children under 18 will not be allowed to check out DVD's. Children may get a library card with parent's permission provided they can write their name.

All persons requesting a library card should be prepared to show a picture ID with a local address (Seward, Moose Pass or Cooper Landing) and/or mail address and received at a local address. Staff will request the name and contact information of a local resident to add to the patron record.

If a person requests a library card but does not have the above mentioned documents they may qualify for Temporary patron status.

To become a Temporary Patron the person must show a valid photo ID, provide a valid permanent address and a local address where they are currently living and/or working. They should provide the name of their landlord and/or supervisor as a reference. The name and phone number of the reference will be entered into the patron record to be used as a contact in the event that the patron fails to return loaned material. Temporary Patrons will be limited to a minimum of 3 items to check out at one time. Fines are capped at \$5.00. A Temporary Card is valid for one year from the date it was issued.