

Information Regarding Petition Process

Seward City Code 5.20.15 (a) requires the attached petition to be signed by the owners of property which will bear at least 50 percent of the estimated cost of the improvement sought by the petition. When the petition is signed, the petition is filed with the City Clerk’s Office.

The city clerk will certify the petition and forward it to the city manager. The city manager will prepare a survey and report in the form of a resolution to the city council concerning the need for and the desirable extent and estimated cost of the improvement district. A public hearing will be held on the resolution. The city clerk will notify each property owner in the improvement district, of the date and time of the public hearing, 15 days prior to the time of public hearing.

The city council will hold the public hearing and will either adopt or reject the resolution to proceed with the improvement. After hearing all interested persons favoring or opposing the proposed improvement, the council may decrease the extent or value of the improvement, and may delete from the district, properties not benefited by the improvement. The findings of the council are conclusive.

For office use only

Date petition received: _____ Received by: _____

City clerk certification:
Certified: Yes No Date certified: _____

Reason for denial: _____

Date forwarded to city manager: _____

City council agenda date: _____