



CITY OF SEWARD

PO BOX 167

SEWARD, AK 99664

HOTEL/MOTEL ROOM TAX SCHEDULE A - TAX EXEMPT LIST (SCC 5.45.015)

The purpose of this form is to provide a list of all daily and weekly sales that are tax exempt for bed tax purposes. Enter the date of lodging in column A, the name of the non-taxable entity in column B, the name of the guest in column C, form of payment in column D, E, or F and tax-exempt amount in column G. Add all up non-taxable sales and list the grand total on the bottom of Schedule A and line 2A on the Hotel/Motel Room tax Return. Rent must be paid directly by the non-taxable entity in order for the rent to be exempt from the four (4%) percent room tax. This does not include a right of reimbursement from the United States Government, the State of Alaska, or any of the State's political subdivision to the guest.

A	B	C	D	or	E	or	F	G
Date of Lodging	Name of Non-Taxable Entity	Name of Guest	First 6 Digits of the Government Credit Card Number	Government Issued Check Number	Government Issued PO Number			Tax-Exempt Amount
Total (2A)								\$
<small>(Round to the nearest dollar, enter total on line 2A of the Hotel/Motel Room Tax Return)</small>								